



CUYAHOGA COUNTY ANNOUNCES THE FOLLOWING CAREER OPPORTUNITY

2020 Public Policy Summer Fellowship Program

Executive Office

Location: Various County facilities located within
downtown Cleveland, Ohio

Rate: \$12.00/hour

Reports to: Site Supervisor & Program Coordinator

Hours: 8:30 AM to 3:30 PM, Mon. - Fri.
June 1, 2020 - July 24, 2020
(8 weeks total)

The Cuyahoga County Public Policy Fellowship program was developed to inspire and empower the next generation of public sector leaders in Northeast Ohio. The program offers rigorous experiential learning to students through an eight-week placement.

REQUIREMENTS: The program seeks to attract candidates who are passionate about public service and have made a commitment to excellence through their scholastic endeavors, leadership, and extracurricular involvement. For more information on the Cuyahoga County Public Policy Fellowship, please visit our [program page](#). Applicants must be a current student (undergraduate or graduate) or a recent graduate, with an interest in either staying or relocating to Cuyahoga County upon graduation.

RESPONSIBILITIES: Students will gain an in-depth view of how county government operates during the fellowship. Possible activities include research and analysis of new policies and initiatives; working with senior staff on critical county projects and processes; and attending County Council meetings, staff meetings, community events, and press conferences. All fellows will participate in a series of enrichment activities highlighting key county programs, services, and functions and will present their work to senior leadership at a Fellowship Symposium during the final week of the program.

2020 potential placements are available with the following departments:

1. [Children and Family Services](#)
2. [Communications](#)
3. [Consumer Affairs](#)
4. [Innovation and Performance](#)
5. [Inspector General](#)
6. [Public Safety & Justice Services](#)
7. [Public Works](#)
8. [Regional Collaboration](#)
9. [Senior and Adult Services](#)

APPLICATION PROCEDURE: Please complete an online profile. Applications and resumes will only be accepted through the online process. **Resume content must include the following information:**

1. Identification of three preferred placement areas (see "Responsibilities" section above);
2. Current GPA; and
3. Achievements or skills that are relevant to fellowship placement.

All documents must be uploaded as one PDF.

All job offers are made with the understanding that prospective employees pass a drug test and a criminal background investigation prior to being hired.

Applications must be received by 4:30 pm, January 31, 2020

Reasonable accommodation is available to all employees and applicants. If you have a disability that needs to be accommodated, please contact the Department of Human Resources/ADA Coordinator at (216) 443-7190.

Please note that this position may be subject to an oath of office and/or bonding requirements pursuant to Chapter 107 of the Cuyahoga County Code.

Equal Opportunity Employer – Smoke-free and Drug-free Workplace.
Visit our website: www.cuyahogacounty.us