

# CSU STUDENT EMPLOYMENT JOB POSTING FORM

(Opportunities might change due to COVID-19)

**JOB TITLE:** Teen Refugee Response Tutors – Viking Corps

**DEPARTMENT:** Office of Civic Engagement

**SUPERVISOR:** Anita Ruf-Young, Director, CPL America Reads and Viking Corps

**JOB DURATION:** Spring 2022 – can continue each Fall & Spring Semester

**FWS AWARD REQUIRED?** Yes

**APPLICATION EXPIRATION:** 4/10/2022

**Remote?** No

**JOB DESCRIPTION:** Teen Refugee Response is seeking tutors for the Refugee Response program at John Marshall High School that supports refugee students in grades 9-12. Tutors would be responsible for helping in the subjects of English, Biology, Algebra, Geometry, American History, and Spanish, but there may be other class assignments the students may need help with as well. Some of our Teen Response students may also be enrolled in Credit Recovery for classes they did not pass in previous years and must pass to graduate.

## Days/Times Needed:

We have tutoring Monday, Wednesday, Thursday, and Friday from 3:00-5:00 pm, however some students can begin at 2:00 p.m. There may also be opportunities on Tuesdays. Many of the students are interested in attending CSU, so this is also an opportunity to educate our students about college readiness. Tutors will need to be culturally sensitive to our students' religions and life experiences.

It is very important the tutors are reliable, arrive at scheduled times and are committed to helping our students.

## John Marshall High School Travel Time from CSU:

**By Car – 15 minutes**

**By Bus – 50 minutes**

## Background Checks:

Refugee Response will conduct background checks once we know the students are committed to the program

All students in Viking Corps work in various non-profit or government agencies performing activities and services to improve the quality of life for community residents and/or to solve problems related to those residents' needs. Position Accountabilities: Student will work in jobs that compliment and reinforce their educational program, career goals, and interests. Qualifications: **Experience depends on position**. Must be reliable and have a desire to work for non-profit and/or government agencies. Freshman through seniors may apply. **All Majors are eligible**. Students are required to provide their own transportation to and from the job site. ***Viking Corps employees are CSU Student Employees and must be legally able to work at an off-campus site. It is a violation of United States visa regulations for F-1 visa students who are not enrolled in OPT/CPT to work off-campus. Any International Student who wishes to work off-campus MUST go to the Center for International Services and Programs to have their request reviewed and approved.***

Learning Objectives: Students will be able to demonstrate self-management skills, teamwork skills, and cultural competency skills, leadership skills, conflict/behavior management skills in their daily work environment. Students will create or build upon a professional resume. Students will develop a better understanding of community service and diversity.

<b>JOB FUNCTION:</b>	Community & Social Services, Education/Teaching/Training
<b>HOW MANY STUDENTS DO YOU EXPECT TO HIRE?</b>	10
<b>SALARY:</b>	\$15.00 per hour and up, up to 20 hours per week
<b>REQUIRED DOCUMENTS:</b>	Class Schedule and Cover Letter
<b>EMAIL TO SEND APPLICATION DOCUMENTS:</b>	a.rufyoung@csuohio.edu