



CITY OF EUCLID
PLANNING AND DEVELOPMENT DEPARTMENT
585 EAST 222ND STREET
EUCLID, OHIO 44123

2025 CSU Levin College Internship Posting

City of Euclid: Department of Planning and Development

The City of Euclid is seeking a qualified, energetic candidate to join the Department of Planning and Development as an intern for either Fall 2025 or a longer period, aligned with the successful candidate's goals.

About the City of Euclid

Euclid, Ohio, is an inner-ring suburb of Cleveland with a population of just under 50,000. Our city follows a parallel “legacy city” pattern to Cleveland, where industrial growth led to a peak in population after World War II and a correlating housing boom, followed by several decades of economic and population decline. Recently, Euclid has gained recognition for pioneering lakefront redevelopment projects, trail and green infrastructure initiatives, revitalization of vacant properties through the Landbank Purchase Program, and a greater focus on diversity.

Duties

The internship primarily involves supporting the work of the Department of Planning and Development, mainly under the guidance of the Department Director.

Specifically, goals within the Economic Development Division include:

- Collaborating closely with other department and city staff to coordinate, strategize, and meet development objectives outlined in the “Euclid Master Plan”;
- Assisting in developing short- and long-term plans, including preparing studies, reports, and recommendations to realize the city's development goals;
- Providing administrative support to the Community Development and Economic Development Managers, the Planning Coordinator, and the Zoning Commissioner, which may include activities such as:
 - Keep Euclid Beautiful and other city initiatives related to placemaking and public art,
 - The Storefront Renovation Program, and,
 - The Land Reutilization Program;
- Supporting the integration of city goals for sustainability, community engagement, and equity into regulatory and planning solutions;
- Assisting with research, preparation, and management of grant applications for the city; and,
- Performing other related tasks and duties as assigned.

Eligibility

Open to current undergraduate or graduate students enrolled at Cleveland State University's Levin School of Urban Affairs.

Compensation

A stipend will be provided during the internship.

Internship Duration

A minimum of a fall internship is required, with the possibility of extending it for a full year, depending on the applicant's academic schedule. Interns will work in person for 16 hours per week. Days and hours are negotiable within standard city business hours to accommodate the candidate's schedule.

Application Instructions

Email a statement of goals (or cover letter) and resume to planning@cityofeuclid.com.

Any other relevant information

It is the policy of the City of Euclid to seek the best qualified individuals for all positions, to provide equal opportunity for the advancement of employees, including upgrading, promotion and training; and to administer these activities in a manner which will not discriminate against any person because of race, color, religion, sex/gender, national origin, age, ancestry, disability, sexual orientation or gender expression, genetic information, military status or veteran status.