

Complete this Program of Study with your faculty advisor during your first term of admission/acceptance in the program. Your faculty advisor will then forward it through proper channels for final approval. Your copy will be returned when all approvals have been obtained.

Name: _____

Address: _____

City/State/Zip: _____

CSU ID: _____

Home Phone: _____ Other Phone: _____

E-Mail: _____

I. ADMISSION INFORMATION

The Adult Learning and Development (ALD) certificate program is designed to provide present and future adult educators with theories, competencies, and knowledge that will help them plan, teach, and administer programs for a diverse population of adult learners in a variety of settings, including, but not limited to, technical/vocational colleges; proprietary schools; four-year colleges; literacy, ABE, and GED programs; and training programs within health care, business, and industrial settings. The ALD certificate program provides an avenue for meeting the continuing professional education requirements often required of professional adult educators. Additionally, the certificate program presents a challenging course of study for adult educators who seek further education but not necessarily a graduate degree.

Note: New students should apply through Graduate Admissions for Graduate Certificate status in the Adult Learning & Development program. Currently enrolled graduate students must make an appointment to meet with an academic coach in the LSSC, JH 170, to complete an intake or a program change form.

II. CERTIFICATE REQUIREMENTS (15 credit hours)

<u>Core Courses</u>	<u>Credits</u>	<input checked="" type="checkbox"/> <u>If Required</u>	<u>Enter substitute course # if listed course not needed</u>	<u>Total Hrs. Required</u>
ALD 605 Adult Learning & Development Theories & Practice	3		_____	
ALD 607 Intro to Adult, Professional and Higher Education	3		_____	
ALD 645 Organizational Learning & Change	3		_____	
ALD 663 Planning Programs for Adult Learners	3		_____	
Elective Course chosen by student with faculty approval	3		_____	
	15			
Total Credit Hours (Minimum 15 hrs. for Cert)				

III. CERTIFICATION

Please Note: Students enrolled as Non-Degree Graduates are not eligible to apply for the Adult Learning & Development Certificate. At the beginning of your final semester in the certificate program, you will need to complete the Graduate Certificate Completion Form (<https://graduate-studies.csuohio.edu/sites/default/files/2024-09/graduatecertificatecompletion.pdf>) with your faculty advisor and submit to the Levin Student Services Center (JH 170).

IV. SIGNATURES/APPROVALS

Student _____ Date _____ Faculty Advisor _____ Date _____

LSSC _____ Date _____