

Program of Study Intended for (Check One):

Degree and License

License Only

Complete this Program of Study with your faculty advisor during your first term of admission/acceptance in the program. Your faculty advisor will then forward it through the proper channels for final approval. Your copy will be returned when all approvals have been obtained. If you have submitted a program change form to the LSSC, JH 170, a Program of Study for the new program will be sent to you and should be completed with your advisor as soon as possible.

Name: _____ CSU ID: _____
 Address: _____ Home Phone: _____ Other Phone: _____
 City/State/Zip: _____ E-Mail: _____

I. COLLEGE/PROGRAM CORE (*Courses marked with an asterisk may be taken on a non-degree basis)

	Credits	Course Prerequisites	If Required	Enter substitute course # or waived if appr. by petition	Total Hrs. Required
Research/Inquiry					
*EDB 601 Research in Education and Human Services	3	None			
	3				
Education Policy, History, & Social Context					
*CNS 504 Cultural and Social Foundations in Counseling	3	None			
*CNS 517 Ethical and Legal Issues in Counseling	3	None			
	6				
Human Development					
*ALD 603 Lifespan Development	3	None			
	3				

II. SPECIALIZATION

CNS 620	Laboratory in Counseling Techniques	3	Admission to Counseling Program		
CNS 622	Individual Counseling: Theory and Process	3	Admission to Program, B in CNS 620		
CNS 623	Group Process and Practice	3	CNS 620, CNS 622		
CNS 650	Case Conceptualization and Treatment	3	CNS 620, CNS 622, CNS 524		
CNS 529	Clinical Mental Health Counseling	3	None		
*CNS 505	Appraisal Counseling	3	None		
CNS 706	Psychopathology and Diagnosis for Counselors	3	Grade of B or better in CNS 622 or equivalent		
*CNS 524	Career Development & Information Services	3	None		
CNS 712	Theories of Personality & Counseling	3	CNS 622 or equivalent		
CNS 709	Psychopharmacology for Counselors	3	CNS 706		
SELECT AT LEAST ONE OF THE FOLLOWING:					
CNS 701	Assessment for Counselors	3	CNS 505 or equivalent		
CNS 702	Individual Intelligence Testing	3	CNS 505, Admission to program		
CNS 703	Personality Assessment for Counselors	3	CNS 505, Admission to program		
		33			

III. CLINICAL AND FIELD-BASED EXPERIENCE

CNS 680	Clinical Mental Health Counseling Practicum	3	Grade of B or better in CNS 517, 620, 622		
CNS 686	Internship in Counseling (See item 3 on back)	3	CNS 505, 517, 620, 622, 623, 529, 680, 706		
**CNS 687	Adv. Intern. in Counseling (Pt. II-offered Spring only)	3	CNS 505, 517, 620, 622, 623, 529, 680, 686, 706		
**(If using the NCE as your exit requirement, you must take/pass and submit the results to the LSSC during your internship in CNS 687)		9			

IV. ELECTIVES (Select 6 credit hours - If pursuing PCC licensure, use clinical course offerings in counseling)

		6			

V. TRANSFERABLE CREDITS FROM ANOTHER INSTITUTION (See Item 2 on back for additional information)

(A Graduate Credit Transfer Form needs to be completed for the courses listed below and submitted to your advisor for approval and forwarding to the LSSC)

Note: Maximum of 9 sem. hrs. of letter-graded, graduate-level coursework; must have received a "B" or better in any transferred course.

Course #	Institution	Credits	CSU Equivalent	Comments

VI. CULMINATING EXPERIENCE/EXIT REQUIREMENT (See item 1 on back for additional information)

Check Option	Credits	
Nat'l Counselor Exam (see item 1 on back for additional info)	0	(Must be submitted to the LSSC during your internship in CNS 687)
Project (EDA 698)	1-4	(Must be registered for at least 1 graduate hour during the term completed)
Thesis (EDA 699)	1-4	(Must be registered for at least 1 graduate hour during the term completed)

DEGREE TOTALS (Minimum 60 sem. hrs.)



ALL STUDENTS MUST READ THE BACK OF THIS CHECKLIST BEFORE SIGNING BELOW

Student _____ Date _____ Faculty Advisor _____ Date _____
 LSSC _____ Date _____

1. EXIT REQUIREMENTS:

Applying for Graduation – Graduate students with more than 15 hours and degree-seeking status will have the "Apply to Graduate" button available to them on the Graduation Tab in CampusNet. Once a student applies online, the graduation fee is charged to the student account and the review process begins. Students are encouraged to track the progress of their graduation application on the "Application Tracking" page on the "Graduation" tab.

Exit Requirement Options - In consultation with your faculty advisor, you must select one of the following four options as your culminating experience/exit requirement:

National Counselor Examination (NCE) - If selecting this option for your exit requirement, you must provide a copy of a passing score report from the Ohio Counselor and Social Worker Board (which is immediately available on the day of the test) to the LSSC (levinstudents@csuohio.edu). The NCE must be taken/passed and submitted to the LSSC during your internship in CNS 687. If you delay taking the NCE or do not pass the exam during your internship, you must change your graduation term to the term you plan to take and pass the NCE and submit your passing NCE results no later than the last day of instruction of your graduation term. Upon completion of all coursework and receipt of your passing score report, a notice of degree completion will be forwarded to the Graduation Office for processing. If unsuccessful on the NCE, you may complete one of the other three options below.

Thesis/Project Option – If selecting the thesis or project option, you must be registered for at least one (1) graduate hour until completion of this requirement and submit a Proposal Approval form prior to submission of the final thesis or project. Thesis/Project forms and instructions are available in the LSSC.

2. GRADUATE CREDIT TRANSFER/EXTENSION OF 10-YEAR LIMIT:

Graduate Credit Transfer – A Graduate Credit Transfer form must be completed when requesting credit toward your degree program for graduate-level courses taken at another institution. Transfer eligibility requires that courses be less than 10 years old (unless a petition is filed and approved to extend the 10-year limit—see below), were not used to meet previous degree requirements, and where a letter grade of “B” or better was earned. No more than nine (9) semester hours are transferable. Transcripts and course descriptions must accompany the Graduate Credit Transfer form, which is available in the LSSC, JH 170.

Extension of 10-Year Limit - An approved graduate college petition must be filed to apply courses older than 10 years to your degree. The graduate college petition can be completed with your academic coach in the LSSC, JH 170.

3. APPLYING FOR INTERNSHIP:

All students planning to take internship in fall must attend an orientation meeting which is held during the spring. Please check News and Announcements on the counseling web page for dates, time, and location.