

## Superintendent Licensure

Name:	CSU ID:
Address:	Home Phone:
City/State/Zip:	Work Phone:
	E-Mail:

### I. INTRODUCTION

The Levin College of Public Affairs & Education can recommend candidates who hold a master's degree, a principal or administrative specialist license and have 3 yrs of experience as a principal or administrative specialist for superintendent licensure. **Note:** Students MUST apply and be accepted to the University as Graduate Licensure for the Superintendent program PRIOR to enrolling in these courses.

<u>Course Number</u>	<u>Course Title</u>	<u>Sem. Credits</u>	<u>Term to Be Taken</u>	 <u>if taken</u>	<u>Comments</u>
ADM 774	Special Education Law for the Superintendency	3			
ADM 752	School Business Management & School Facilities	4			
ADM 811	The School Superintendency	4			
ADM 880	Internship (2 semesters, 2 credits per semester)	4			
		15			

PLEASE COMPLETE THE WORK EXPERIENCE VERIFICATION FORM ON THE BACK OF THIS PROGRAM OF STUDY

TOTAL HOURS (15 Semester Hours)

### III. APPLYING FOR THE LICENSE:

All requests for a new credential must be completed on-line through the Ohio State Board of Education website. Information regarding the on-line license application process can be found at <https://sboe.ohio.gov/educator-licensure>. After visiting this website if you still have questions regarding the on-line application process, please contact the Advising Office at 216-687-4625. Once you have submitted your on-line license application to the ODE and payment is made, it will be forwarded to Cleveland State for review.

Student	Date	Faculty Advisor	Date
LSSC			Date

SUPERINTENDENT LICENSURE EXPERIENCE VERIFICATION FORM

Candidates must have a master's degree, hold a principal or administrative specialist license and have 3 yrs of experience as a principal or administrative specialist.

Name: \_\_\_\_\_ CSU ID: \_\_\_\_\_

Please state the credential(s) you hold: \_\_\_\_\_  
\_\_\_\_\_

NOTE: EMPLOYMENT HISTORY MUST INCLUDE YOUR WORK EXPERIENCE AS A PRINCIPAL OR ADMINISTRATIVE SPECIALIST.

Employment History (list most current employer first, use additional paper if needed):

Employer: \_\_\_\_\_

Position Held: \_\_\_\_\_

Grade Level(s) Served in this Position: \_\_\_\_\_

Number of Years at Position : \_\_\_\_\_

Position Start Date: \_\_\_\_\_ Position End Date: \_\_\_\_\_

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Employer: \_\_\_\_\_

Position Held: \_\_\_\_\_

Grade Level(s) Served in this Position: \_\_\_\_\_

Number of Years at Position: \_\_\_\_\_

Position Start Date: \_\_\_\_\_ Position End Date: \_\_\_\_\_

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Employer: \_\_\_\_\_

Position Held: \_\_\_\_\_

Grade Level(s) Served in this Position: \_\_\_\_\_

Number of Years at Position: \_\_\_\_\_

Position Start Date: \_\_\_\_\_ Position End Date: \_\_\_\_\_