



# Cleveland State University

engagedlearning™

College of Education and Public Affairs

## CSU Intern Eligibility for Long-Term Substitute Teaching Cleveland Metropolitan School District 2022-2023

Cleveland State University is partnering with the Cleveland Metropolitan School District (CMSD) to offer CSU Interns, who possess a bachelor's degree, the opportunity to work as long-term substitute teachers during their final year experiences. CMSD is looking for passionate Interns who are prepared to work as full-time substitute teachers in schools while successfully completing the teacher education licensure or degree requirements. Cleveland State University is responsible for verifying that teacher candidates satisfy all requirements to be eligible for licensure.

### QUALIFICATIONS:

- Bachelor's Degree
- Declared post-baccalaureate, or graduate major/license in Early Childhood, Middle Childhood, Special Education (Mild/Moderate, Moderate/Intensive, or Early Childhood Intervention Specialist), Adolescent Young Adult (Mathematics, Science, Language Arts, Social Studies), World Language: (French/Spanish), or TESOL
- Commitment to urban education
- Good academic standing

### GUIDELINES:

- Intern will receive a Substitute Teaching Assignment in the Cleveland Metropolitan School District that replaces traditional field experience placement
  - Assignments may only be made in the license area for which the Intern is being prepared
  - Administration will provide a "mentor" who is close in proximity to provide support to Intern and CSU Field Supervisor
  - Placement will be at least 12 weeks (necessary time to complete EdTPA). This may include a combination of substitute teaching and/or traditional Intern/Mentor placement
  - If concerns arise, the Office of Field Services (OFS) and CMSD Principal will determine next steps
- Intern must complete all field and coursework assignments and Assignment cannot interfere with attendance in CSU courses
- Intern will maintain communication with CSU Field Supervisor
- Intern must meet district guidelines and complete all district onboarding requirements to be eligible for substitute teaching prior to starting an Assignment. Interns are responsible for completing this step on their own and will not be done through OFS

### APPLICATION PROCESS:

- Submit Application and copy of **Resume** to Courtney Nudell, [c.nudell@csuohio.edu](mailto:c.nudell@csuohio.edu), JH 187
- Application will be reviewed by Program Faculty and CMSD Administration
- Eligible Applicants will apply for a State of Ohio Substitute Teaching License through the Ohio Department of Education
- Approval Documentation will be shared with the Intern, Program Coordinator, CSU Field Supervisor, Seminar Leader, CMSD Principal, and CMSD Talent.