



City of Cleveland

Justin M. Bibb, Mayor

Office of the Mayor
Cleveland City Hall
601 Lakeside Avenue, Room 202
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City Planning Commission Strategic Initiatives Fellow

Desired Start Date: August 1, 2023

Hiring Manager: Joyce Huang and Matt Moss

Reporting Location: City Planning Commission (CPC)

Days/Hours/Format: M-F, 8:30-5pm, mostly in person

Overview

In the early months of 2022, Director Joyce Huang of the City Planning Commission (CPC) created a new section within the department: Strategic Initiatives. The goal of this section is to develop policies and strategies within the department, and in collaboration with other city departments, to accomplish goals outlined by the Mayor's Office and through the City's planning processes – the most significant being the upcoming update to the City's general plan. The section's current priorities include:

- **Operationalizing the 15-Minute City Framework** by developing tools and strategies to align City departments and functions around this goal with an immediate focus on permitting Transit Oriented Development along priority transit corridors across the city.
- **Implementing the riverfront Vision for the Valley Plan** by: creating new regulatory policy for riverfront preservation and access; pursuing funding opportunities for riverfront restoration and recreation; and coordinating with private, non-profit, and government partners to achieve plans goals.
- **Modernizing the City's land use and development code to be more racially equitable, reliable, predictable, climate resilient, and able to produce better outcomes for applicants and residents** in priority areas such as the Southeast side of the City.
- **Developing data models and tools** to augment existing workflows, and training City Planning Commission staff and other departments on their use and integration.

Key Projects Fellow to Support

1. The 1st phase of the 15-Minute City Framework consists of convening the cross-departmental working group and adopting the proposed Transit Oriented Development and Transportation Demand Management legislation, currently planned to be implemented in 2023. The proposed project would be the planning and implementation the 2nd phase of this framework by continuing the working group and by developing housing and economic opportunity policy recommendations that can direct new resources available to the City, integrate into existing processes for development/investment, and shape the upcoming Citywide plan update. The product of this will be a reference document used to train staff other across the Integrated Development Cluster and guide coordination and collaboration.



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2. Co-develop a suite of data models, maps, and GIS tools to support CPC staff, the Integrated Development Cluster, and other City departments in the implementation of citywide goals and projects. Currently, we are working on and need support in developing tools to facilitate Complete and Green Streets, Vision Zero, Transit Oriented Development, and the 15-Minute City Framework, and Putting Assets to Work. (Marshall Plan: East Side; Revitalize Legacy Assets; Housing; Multi-modal CLE; National Model for Governing).

Essential Duties & Job Functions

- Research and develop policy for city-wide zoning, transportation/land use, housing justice and tenants' rights, and other CPC initiatives with a focus on increasing the racial equity of the City's current policies/proposing new policies;
- Support the production of CPC's various data, tools, visualizations, maps and analysis using Geographic Information Systems, R, Python and other methods;
- Coordinate with other City departments (Community Development, Economic Development, Building and Housing, Sustainability, Public Health, Family and Youth Success)
- Coordinate with external agencies and stakeholders for collaborative policy work and data sharing;
- Attend weekly Integrated Development cluster meetings and other key meetings
- Conduct field studies for policy and project-specific design research.

Minimum Qualifications

The Fellow should have or be currently studying for a Bachelor's or Master's degree in urban planning, urban studies, public policy, public affairs, environmental studies, sociology, or anthropology with a specific interest in at least one of the following: sustainability/decarbonization, racial equity through public policy, transportation justice, or urban policy. Knowledge of GIS mapping tools and/or computer programming is a plus. If the second proposed project below is a priority, GIS skills would be required.