



Title: Community Engagement and Equity Fellow

Reports to: Director of Community Engagement

Term: September 2023 - September 2024 (1 year)

Summary: The Community Engagement and Equity Fellow contributes to neighborhood quality of life by implementing authentic community engagement methods that address social inequities. The Fellow will be responsible for working with resident-based committees on initiatives focused on air quality, violence prevention, and equitable access to green space and the waterfront. This fellowship will also help to coordinate workshops and public meetings, plan recreational and educational events, and gather and record community feedback.

This fellowship will strive to create a more inclusive and connected neighborhood, serving a vital role in building relationships, creating lines of communication, and supporting Cuyahoga Metropolitan Housing Authority (CMHA) stakeholders in the Ohio City neighborhood. This role understands the importance of equitable interactions for more effective and transparent community engagement.

The Fellow will work with Ohio City Inc's Neighborhood Planning Manager and Community Outreach Manager and will collaborate with project partners from industrial, government, academic, nonprofit, and social service agencies to focus on engagement strategies around environmental and racial justice.

Main Duties:

- **Geographic Information Systems (GIS):** The Fellow should be proficient in ESRI ArcGIS to visualize the air quality data collected and import it into ESRI. This role is also responsible for creating GIS project deliverables such as GIS data, maps, and online web applications for the Let's Clear the Air Initiative.
 - Assist with community outreach and engagement by facilitating public involvement and consensus building with Lakeview residents who have air quality sensors installed in their home ensuring that data is being monitored.
 - Maintain and utilize the GIS Mapping Tool to convey messaging based on regional air quality data, maps, and online web applications.

- Maintain the monitors and record data as needed while working with CMHA and other project partners.
 - Draft quarterly reports and a final report detailing the results of the monitors including a GIS Mapping Tool program summary.
- **Community Engagement:** Build relationships with residents that the organization does not currently engage with. Also, continue to strengthen relationships with residents who do engage with the organization while supporting the Let's Clear the Air Initiative, Irishtown Bend Park development process, and Neighborhood Watch Program.
 - Build consensus and communicate with Lakeview residents who have air quality sensors installed in their homes ensuring that data is being reported.
 - Create opportunities for increased resident involvement and leadership, identify resident leaders, and provide further leadership opportunities for these residents.
 - Assist with community outreach and engagement by facilitating public involvement processes.
 - Provide maintenance to the monitors as needed in coordination with CMHA and other project partners.
 - Regularly attend meetings with CMHA residents, including Local Advisory Council meetings and community events.
 - Coordinate creative engagement initiatives around planning projects with the Engagement Team.
 - Organize and attend community events and public meetings.
 - Work with CMHA staff and administration as needed.
 - Assist with the implementation of youth programming at the Lakeview Community Center.
- **Community Outreach:** Work with the Community Outreach Manager on all Fellowship outreach efforts.
 - Assist with disseminating information to residents and neighborhood stakeholders through online and email communications, outreach campaigns, and face to face interactions.
 - Support outreach campaigns that include digital, analog, and in-person communications.
 - Help to market different resources available to residents.
- **Environmental and Racial Justice:** The Fellow strives to create a more resilient and just neighborhood by addressing legacy threats. They will become familiar with Ohio City Inc's Racial Equity and Inclusion (REI) Policy and Justice, Equity, Diversity, and Inclusion (JEDI) Framework.
 - Assist with organizing community cleanups, tree plantings, and green space beautification projects.
 - Facilitate poor air quality mitigation efforts.

Qualifications:

- Bachelor's degree in Community Development, Social Work, Urban Planning, or related field preferred.
- Demonstrated work experience may suffice educational background.
- Minimum one year of organizing, community engagement, planning, or related experience.
- Knowledge of GIS Software; specifically ArcGIS or QGIS Program
- Demonstrated familiarity and interest in relevant areas such as racial, social, and environmental justice
- Ability to perform data collection and analysis
- General understanding of Social Determinants of Health and law enforcement
- Experience with program development and implementation
- Proficiency in Microsoft Excel
- Positive team-oriented attitude
- Commitment to collaborating with a multi-disciplinary team
- Strong written and verbal communication skills
- Ability to speak in front of audiences
- Ability to serve diverse populations with openness and integrity

Compensation: Salary for this position is \$40,000. While health benefits are not offered for this fellowship, expenses such as mileage reimbursement, event registration fees, and professional development opportunities will be considered.

To apply, submit your resume and cover letter to careers@ohiocity.org. Applications will be accepted on a rolling basis until the position is filled.