



4775 Richmond Road
Cleveland, Ohio 44128-5919

216.752.LIFE (5433)
888.558.LIFE (5433)

www.lifebanc.org

Title: Community Services Intern

Opportunity: Want to make a difference in saving and healing lives and reducing health disparities in underrepresented communities in Northeast Ohio? Lifebanc, a nonprofit organization dedicated to saving and healing lives through organ, eye, and tissue donation for transplantation, is seeking a candidate for our paid student internship opportunity. As a Community Services Intern, you will gain valuable experience in the areas of community outreach, public health, non-profit administration, event coordination, and community relations.

Qualifications:

- Candidate must be enrolled in college actively pursuing an undergraduate or graduate degree; If pursuing an undergraduate degree, candidate must be at least a college senior;
- GPA of 3.0 or higher pursuing a degree in public health, public administration, communications, urban studies, healthcare administration, or relevant field;
- Availability to work up to 20 hours per week; flexible schedule; some evenings or weekends may be required;
- Experience with Microsoft applications;
- A self-starter with the ability to be productive with minimal supervision;
- Strong verbal and written communication skills;
- Well-developed ability to multi-task; and
- Access to reliable transportation and willingness to travel within Lifebanc's service area.

Description:

- Forge and maintain relationships with key community leaders, businesses, and organizations to support Lifebanc's efforts to save and heal lives in the community;
- Organize and implement educational outreach and awareness events and programming;
- Facilitate multicultural presentations and programs to explore and provide critical reflection of issues surrounding diversity, and organ, eye and tissue donation for transplant;
- Assist with planning and development of Lifebanc's annual Pastoral Luncheon; and,
- Assist with administrative tasks and other duties as assigned.

Benefits:

- \$1,000 stipend upon completion of internship.
- Hands-on, relevant experience in the non-profit, public health, and public relations fields.

About Lifebanc:

Since 1986, Lifebanc has been serving as Northeast Ohio's only nonprofit organ and tissue recovery organization and began as one of the original seven independent organ procurement organizations in the United States. Lifebanc saves and heals lives and pursues a future where organ, eye and tissue donation is embraced as an honor and a personal responsibility.

To apply for this opportunity, please send a cover letter and resumé to:

Laura Rodriguez-Carbone, Community Outreach Coordinator
laurarc@lifebanc.org