

CITY OF CLEVELAND
Department of Economic Development
Internship

The City of Cleveland, Department of Economic Development is seeking to hire a paid intern to work in the Department of Economic Development. The internship will begin August 23, 2023 and will continue through the fall semester until December 15, 2023.

The intern will support the department and our consultant on an Economic Development Analysis of Burke Lakefront Airport (BKL). The intern will work on a variety of tasks including research, data analysis, attending and synthesizing stakeholder meetings, and more to support the City of Cleveland as it considers the future of BKL. The selected individual will gain valuable experience in conducting economic development analyses to inform decision-making. The intern will be introduced to economic impact modeling, project management, and will have insight into how these types of analyses shape policy and urban planning decisions.

Several past interns have been able to transition to jobs in the Department of Economic Development for the City of Cleveland or have been hired in other jobs in their field. The experience at the City provided valuable knowledge and helped improve the individual's resume showing actual paid work experience in the field. Interns found that working with the City of Cleveland's Department of Economic Development increased their awareness of both the issues facing the City as well as the creative ways the City and its' residents are working to make Cleveland a more attractive environment to live, work and play.

Internship is for 15-20 hours/week and will pay \$15.00 per hour. Free Parking is also provided.

This position is open to GRADUATE students of Urban Affairs, with a preference for those who are in the Economic Development background, education or experience that provides knowledge, skills and abilities in this field. Good research abilities and GIS skills are a plus.

HOW TO APPLY:

- E-mail cover letter and resume to Kate Warren at kwarren@clevelandohio.gov with subject line: City of Cleveland Internship

The City of Cleveland will contact your directly if you are selected for an interview. While this internship is focused on a specific project, there is the opportunity to expand this internship beyond December, dependent on intern performance and availability of relevant projects.