



Fall Internship - 2022

August - December 2022

Hours Negotiable

Contact: Scott Friedman Ph: 216-832-7040 Email: Scott@Zoningworx.com

Zoningworx is an international provider of due diligence planning and zoning services at a competitive cost for commercial real estate transactions through-out the United States of America.

Application Deadline: August 10, 2022

***Non-Paid but will provide a stipend for up to \$500 in gas money for the semester**

***This position will be a remote position. Company Management will meet up with interns at a Cleveland, OH location agreed upon on a bi-weekly basis.**

Duties and Responsibilities:

- Prepare Zoning Reports under the guidance of company mananagent
- Research municipalities and file FOIA reports on various campaigns for Zoningworx
- Prospect Leads for Zoningworx and help build company database
- Create ideas for a seamless process to return zoning reprots to clients in a timely fashion
- Other administrative duties assigned by company management

For more information please visit our website: www.zoningworx.com