



**1000 FRIENDS OF OREGON  
PAUL GERHARDT, JR. INTERNSHIP**

**ANNOUNCEMENT OF PUBLIC INTEREST INTERNSHIP  
FOR SUMMER 2018 IN PORTLAND, OREGON**

---

1000 Friends of Oregon is a forty-two year old public interest organization that advocates smart growth through comprehensive land use and transportation planning, using Oregon's renowned planning program. We work with citizens across Oregon to enhance the state's quality of life by building livable urban and rural communities and protecting family farms and forests.

The Gerhardt Internship was established in 1986 to commemorate the life and work of 1000 Friends' first planner, Paul Gerhardt, Jr.

**PURPOSE**

The purpose of the internship is to provide an opportunity for on-the-job experience for planning students or those in similar fields, especially for those interested in public service.

**TERMS**

The position is for 35 hours per week for 10 weeks, at the 1000 Friends' Portland office. A stipend of \$4,500 is provided. Limited additional funds are available for assistance with travel expenses to and from Portland.

**DESCRIPTION OF WORK: SUPERVISION**

The intern will work on one or two large projects, such as 1000 Friends' efforts to reduce greenhouse gas emissions through linking land use and transportation planning, ensuring communities plan for affordable and diverse housing, or to preserve farm land. The intern might also work on smaller, short-term projects to gain a wider acquaintance with Oregon's land use program. Supervision will be provided by the 1000 Friends' staff member overseeing each project.

**SELECTION CRITERIA**

The criteria used in selecting the intern include academic excellence, demonstrated interest in public service, evidence of initiative, and the ability to work independently. Preference will be given to undergraduates majoring in planning or a related field and graduates who have not yet begun graduate school. However, students in graduate school will be considered. Law students are specifically excluded.

**APPLICATIONS AND DEADLINES**

Applications should include a cover letter, resume, academic transcript, writing sample, and three reference letters, including at least two from professors familiar with the applicant's work. References should offer a confidential evaluation of the applicant's qualifications as measured against the criteria above and should be sent directly to 1000 Friends of Oregon; references should provide full contact information. The writing sample can be on any topic and need not be lengthy. **Complete applications, including reference letters, must be received by Thursday, February 15, 2018.** The intern will be selected by Thursday, March 22, 2018 and will be notified by phone shortly thereafter. Those not selected will be informed by letter. Please send applications to:

Gerhardt Internship  
1000 Friends of Oregon  
133 SW 2<sup>nd</sup> Ave, Suite 201  
Portland, Oregon 97204-2515  
or via email to the robin@friends.org

For additional information about the organization, check our web site, [www.friends.org](http://www.friends.org); or email Robin Jennings, Administrative Assistant, at [robin@friends.org](mailto:robin@friends.org).