

Graduate Certificate in Instructional Design & Technology

Complete this Program of Study with your faculty advisor during your first term of admission/acceptance in the program.
Your faculty advisor will then forward it through proper channels for final approval.

Name: _____

CSU ID: _____

Address: _____

Home Phone: _____ Other Phone: _____

City/State/Zip: _____

E-Mail: _____

I. ADMISSION INFORMATION

The certificate in Instructional Design and Technology focuses on professionals who are interested in designing and developing educational programs that are mediated by technology. This includes educators who are engaged in online instruction in higher education, training, and development, or community-based education geared toward adult learners. Emphasis will be on adult learning theories, online learning, instructional design, and program evaluation.

Note: New students should apply through Graduate Admissions for Graduate Certificate status in the Instructional Design & Technology program. Currently enrolled graduate students **MUST** make an appointment to meet with an academic advisor in the ESSC, JH 170, to complete an intake or a program change form.

II. CERTIFICATE REQUIREMENTS (15 credit hours)

<u>Core Courses</u>	<u>Credits</u>	<input checked="" type="checkbox"/> <u>If Required</u>	<u>Enter substitute course # if listed course not needed</u>	<u>Total Hrs. Required</u>
ALD 631 Group Dynamics for Educational Leadership	3		_____	
ALD 663 Planning Programs for Adult Learners	3		_____	
ALD 664 Teaching Methods for Adult Learners	3		_____	
ETE 690 Designing Online Instruction	3		_____	
ETE 691 eLearning Tools and Techniques	3		_____	
	15			
Total Credit Hours (Minimum 15 hrs. for Cert)				

III. CERTIFICATION

Please Note: Students enrolled as Non-Degree Graduates are not eligible to apply for the Instructional Design & Technology Certificate. At the beginning of your final semester in the certificate program, you will need to complete the top portion of the "Graduate Certificate Completion Form" you received with your faculty advisor assignment letter and submit it to your faculty advisor. Your faculty advisor will either attach a completed copy of this program of study to the form or complete the Program Director portion of the form and submit it to the Education Student Services Center (ESSC) for processing. Certificates are normally awarded to students within six weeks of the end of the completion term.

IV. SIGNATURES/APPROVALS

Student _____ Date _____ Faculty Advisor _____ Date _____

Dept. Chair _____ Date _____ ESSC _____ Date _____