

POSITION: Research Analyst Intern
TYPE: Part-time, Paid
LOCATION: Cleveland, Ohio
BUSINESS FUNCTION: Americas Research
REPORTING TO: Great Lakes Director of Research

The Role:

The Research Analyst Intern will contribute to best in class research that differentiates JLL while building and maintaining a competitive advantage in the marketplace through market expertise, analysis, and insight. The analyst will have primary responsibility for tracking and analyzing all aspects of the local commercial real estate market and leveraging that knowledge proactively for research products, client projects, and business development efforts.

This is a paid internship beginning in August of 2017. The internship length is estimated at one year but could be extended based on performance. The position has been budgeted for 20 hours per week and could be increased during academic breaks. All applicable technology will be provided, including a laptop. A workstation will be assigned to the intern at JLL's Cleveland office.

Overall Objectives:

- Continually develop, enhance and leverage detailed knowledge of the local economy and real estate markets
- Proactively deliver information and insights on market activity, conditions, trends, and forecasts
- Expand the research platform including processes and products that positively impact the business
- Develop strong relationships with internal and external clients and facilitate the use of research as a differentiator
- Work with marketing teams and business leaders to position research to contribute to the business development efforts
- Develop and leverage relationships with research counterparts at other local commercial real estate firms

Specific Responsibilities:

- Contribute to the quarterly market statistics process, including collection, verification and final analysis
- Create, write, analyze and edit quarterly reports for the local commercial real estate market
- Contribute effectively to all national or regional research reports with specified local market content
- Respond to all internal and external clients requests for data and information
- Track, maintain, and disseminate detailed data for critical indicators including lease and sales comparables, development pipelines, and active tenants in the market
- Analyze and report on the local and regional economy with respect to employment statistics, major company activity, industry trends, and demographics that affect the local real estate market
- Contribute to special research reports and white papers on unique market or industry trends
- Attend all relevant sales or business team meetings and actively contribute local or national research insights

Experience and Qualifications:

- Bachelors level coursework in business, economics, or related field required
- Masters level coursework in urban planning, real estate development, finance, or related field preferred
- One year of professional experience required. Prior internships totaling one year will be considered
- Basic understanding of real estate markets and dedication to learning local markets and business
- Proficiency with the following software programs: Excel, PowerPoint and Word
- Solid written and oral communication skills and the ability to work independently and collaboratively
- Strong analytical skills, problem solving skills, and ability to process and analyze data
- Ability to effectively and professionally meet client expectations and positively represent the firm
- Ability to multi-task, succeed under pressure, and effectively manage time and workload
- Motivated and self-starting with a desire to succeed and contribute to the success of a team
- A desire to work within a diverse, collaborative, and driven professional environment

About JLL:

About JLL JLL (NYSE: JLL) is a leading professional services firm that specializes in real estate and investment management. A Fortune 500 company, JLL helps real estate owners, occupiers and investors achieve their business ambitions. In 2016, JLL had revenue of \$6.8 billion and fee revenue of \$5.8 billion and, on behalf of clients, managed 4.4 billion square feet, or 409 million square meters, and completed sales acquisitions and finance transactions of approximately \$136 billion. At year-end 2016, JLL had nearly 300 corporate offices, operations in over 80 countries and a global workforce of more than 77,000. As of December 31, 2016, LaSalle Investment Management has \$60.1 billion of real estate under asset management. For further information, visit www.jll.com.

About JLL Research:

JLL's research team delivers intelligence, analysis and insight through market-leading reports and services that illuminate today's commercial real estate dynamics and identify tomorrow's challenges and opportunities. Our more than 400 global research professionals track and analyze economic and property trends and forecast future conditions in over 60 countries, producing unrivalled local and global perspectives. Our research and expertise, fueled by real-time information and innovative thinking around the world, creates a competitive advantage for our clients and drives successful strategies and optimal real estate decisions.

To Apply:

To apply please visit <http://www.jll.com/careers> and reference Auto Req ID 60277BR. All resumes must be submitted via our web site.