



Position: After-School Lead Instructor

Organization: After School All-Stars

Location: Cleveland, Ohio

ORGANIZATION BACKGROUND:

Founded in 1992, [After-School All-Stars](#) provides free, daily afterschool programs to over 90,000 youth in over 450 school sites in 19 chapters across the U.S. Our vision is for our All Stars to be safe and healthy, to graduate high school and go on to college, to find a career they love, and to give back to their communities.

A UNIQUE OPPORTUNITY:

ASAS is currently seeking passionate and talented After-School Lead Instructors. After-School Lead Instructors are responsible for managing on-site classrooms, ensuring the safety of students, and facilitating daily implementation of each program. Programs may include, but are not limited to: Sports, STEM, Coding, Cooking & Nutrition, Outdoor Education, DJ/Music Production, Dance, Photography, and Creative Arts. After-School Lead Instructors will report to Site Coordinators.

COVID 19 SAFETY MEASURES:

ASAS Cleveland will be conducting on-site programming. We have taken the necessary precautions for on-site programming and will be following best practices and guidelines to ensure safety for our staff and students.

SPECIFIC RESPONSIBILITIES:

- Must have access to technology such as computer, internet and/or devices to access program classes and trainings.
- Must follow ASAS work policies.
- Must be punctual for in-person meetings, trainings, classroom programming and email response.
- Ensure the program site rules and policies are reflected in daily practice.
- Work in conjunction with the Site Coordinator and fellow After-School Lead Instructors to ensure that program activities are exciting, relevant to youth, organized and well thought-out
- Maintain professional and positive relationships with program site staff, partners, students, and parents
- Create and manage a caring, supportive, purposeful, and stimulating environment
- Take attendance regularly at the start of every class
- Maintain accurate attendance data and reports and submit required data on time and accurately

Curriculum

- Lead, implement, and instruct any curriculum provided by ASAS.
- Design creative and intentional activities to promote student exploration and learning.
- Model and promote the mission and values of After-School All-Stars through appropriate appearance, words, and actions

Service to Students

- Under guidance of the Site Coordinator, instructors will provide direct supervision to students
- Using the ASAS approach of positive youth discipline to help students take ownership of their actions and grow from consequences of such actions
- Travel with students for planned field trips and special events
- Maintain good order and discipline
- Ensure the program site rules and policies are reflected in daily practice
- Help build healthy and safe relationships with students in order to build a sense of community
- Help encourage students to advocate for themselves in a positive and healthy fashion



Position: After-School Lead Instructor

Organization: After School All-Stars

Location: Cleveland, Ohio

Service to Parents

- Assist parents in preventing problems by facilitating effective communication
- Support providers and coordinators to understand risk and protective factors in students
- Assist in planning family events

WHO SHOULD APPLY?

The successful candidate will be detail-oriented and a self-starter with strong leadership, organizational, management and communication skills. An After-School Lead Instructor should exemplify ASAS's core values: *entrepreneurial, proactive, transparent, collaborate, and accountable*. The successful candidate will have a familiarity with and passion for working with underserved youth and the ability to work cooperatively and collaboratively with school district staff, program staff, parents, and community leaders. The candidate should have familiarity and experience with diverse populations and culture competencies and at least 2 years of youth development experience.

- Some college preferred (completed or in progress)
- Familiarity with basic computer software programs and technology skills
- Must have clear BCI & FBI background checks

ASAS is an equal opportunity employer and candidates of diverse backgrounds are encouraged to apply.

SALARY & BENEFITS

The salary range for this position is \$15 per hour and commensurate with qualifications and experience of the individual candidate. This is a part-time non-exempt position.

HOW TO APPLY FOR THE PROGRAM LEADER ROLE:

Please submit your **resume and cover letter** via e-mail insert asasclevelandjobs@afterschoolallstars.org
Please put "After-School Lead Instructor" and your last name in the subject heading

Please visit our website <http://clevelandasas.org/> for more information

LEARN MORE ABOUT AFTER SCHOOL ALL-STARS:

To learn more about ASAS, please visit our website: www.afterschoolallstars.org