

Program of Study Intended for (Check One):

Degree and License

License Only

Complete this Program of Study with your faculty advisor during your first term of admission/acceptance in the program. Your faculty advisor will then forward it through the proper channels for final approval. Your copy will be returned when all approvals have been obtained. If you have submitted a program change form to the ESSC, JH 170, a Program of Study for the new program will be sent to you and should be completed with your advisor as soon as possible.

Name: _____ CSU ID: _____

Address: _____ Home Phone: _____ Other Phone: _____

City/State/Zip: _____ E-Mail: _____

I. COLLEGE/PROGRAM CORE (*Courses marked with an asterisk may be taken on a non-degree basis)

	<u>Credits</u>	<u>Course Prerequisites</u>	<input checked="" type="checkbox"/> <u>If Required</u>	<u>Enter substitute course # or waived if appr. by petition</u>	<u>Total Hrs. Required</u>
Research/Inquiry					
*EDB 601 Educational Research	3	None			<input type="text"/>
	3				
Education Policy, History, & Social Context					
*CNS 504 Cultural and Social Foundations in Counseling	3	None			<input type="text"/>
*CNS 517 Ethical and Legal Issues in Counseling	3	None			
	6				
Human Development					
*ALD 603 Lifespan Development	3	None			<input type="text"/>
	3				

II. SPECIALIZATION

CNS 620 Laboratory in Counseling Techniques Individual	3	Admission to Counseling Program			
CNS 622 Counseling: Theory and Process Group	3	Admission to Program, B in CNS 620			
CNS 623 Process and Practice	3	CNS 620, CNS 622			
CNS 650 Case Conceptualization and Treatment Clinical	3	CNS 620, CNS 622, CNS 524			
CNS 529 Mental Health Counseling	3	None			
*CNS 505 Appraisal Counseling	3	None			
CNS 706 Psychopathology and Diagnosis for Counselors	3	Grade of B or better in CNS 622 or equivalent			
*CNS 524 Career Development & Information Services	3	None			
CNS 712 Theories of Personality & Counseling	3	CNS 622 or equivalent			
CNS 709 Psychopharmacology for Counselors	3	CNS 706			
SELECT AT LEAST ONE OF THE FOLLOWING:					
CNS 701 Assessment for Counselors	3	CNS 505 or equivalent			
CNS 702 Individual Intelligence Testing	3	CNS 505, Admission to program			
CNS 703 Personality Assessment for Counselors	3	CNS 505, Admission to program			
	33				<input type="text"/>

III. CLINICAL AND FIELD-BASED EXPERIENCE

CNS 680 Clinical Mental Health Counseling Practicum	3	Grade of B or better in CNS 517, 620, 622			
CNS 686 Pract/Internship in Agency Counseling (See item 3 on back)	3	CNS 505, 517, 620, 622, 623, 529, 680, 706			
**CNS 687 Adv. Intern. in Agency Counseling (Pt. II-offered Spring only)	3	CNS 505, 517, 620, 622, 623, 529, 680, 686, 706			
** (If using the NCE as your exit requirement, you must take/pass and submit the results to the ESSC during your internship in CNS 687)	9				<input type="text"/>

IV. ELECTIVES (Select 6 credit hours - If pursuing PCC licensure, use clinical course offerings in counseling)

	6				<input type="text"/>

V. TRANSFERABLE CREDITS FROM ANOTHER INSTITUTION (See Item 2 on back for additional information)

(A Graduate Credit Transfer Form needs to be completed for the courses listed below and submitted to your advisor for approval and forwarding to the ESSC)

Note: Maximum of 9 sem. hrs. of letter-graded, graduate-level coursework; must have received a "B" or better in any transferred course.

<u>Course #</u>	<u>Institution</u>	<u>Credits</u>	<u>CSU Equivalent</u>	<u>Comments</u>

VI. CULMINATING EXPERIENCE/EXIT REQUIREMENT (See item 1 on back for additional information)

<u>Check Option</u>	<u>Credits</u>	
Nat'l Counselor Exam (see item 1 on back for additional info)	0	(Must be submitted to the ESSC during your internship in CNS 687)
Comp Exam (register for EDB 691 if no other course(s) being taken)	0	(Must be registered for at least 1 graduate hour during the term taken)
Project (EDA 698)	1-4	(Must be registered for at least 1 graduate hour during the term completed)
Thesis (EDA 699)	1-4	(Must be registered for at least 1 graduate hour during the term completed)

DEGREE TOTALS (Minimum 60 sem. hrs.)



ALL STUDENTS MUST READ THE BACK OF THIS CHECKLIST BEFORE SIGNING BELOW

Student _____ Date _____ Faculty Advisor _____ Date _____

Dept. Chair _____ Date _____ ESSC _____ Date _____

1. EXIT REQUIREMENTS:

Applying for Graduation – Graduate students with more than 15 hours and degree-seeking status will have the "Apply to Graduate" button available to them on the Graduation Tab in CampusNet. Once a student applies online, the graduation fee is charged to the student account and the review process begins. Students are encouraged to track the progress of their graduation application on the "Application Tracking" page on the "Graduation" tab.

Exit Requirement Options - In consultation with your faculty advisor, you must select one of the following four options as your culminating experience/exit requirement:

National Counselor Examination (NCE) - If selecting this option for your exit requirement, you must provide a copy of a passing score report from the Ohio Counselor and Social Worker Board (which is immediately available on the day of the test) to the ESSC in JH 170. The NCE must be taken/passed and submitted to the ESSC during your internship in CNS 687. If you delay taking the NCE or do not pass the exam during your internship, you must change your graduation term to the term you plan to take and pass the NCE and submit your passing NCE results no later than the last day of instruction of your graduation term. Upon completion of all coursework and receipt of your passing score report, a notice of degree completion will be forwarded to the Graduation Office for processing. If unsuccessful on the NCE, you may complete one of the other three options below.

Comprehensive Exam Option – If selecting this option, the comprehensive exam should be taken during or after your last term of coursework. Placement on the comprehensive exam list requires that you apply for graduation, have a program of study on file in the Education Student Services Center (ESSC), and be registered for at least one (1) graduate hour during the term taken. Exam notices are sent approximately one month before the exam. If you wish to take the exam earlier than the term you plan to graduate, you must state so on the graduation application. Graduation applications are available in the Graduation Office.

Thesis/Project Option – If selecting the thesis or project option, you must be registered for at least one (1) graduate hour until completion of this requirement and submit a Proposal Approval form prior to submission of the final thesis or project. Thesis/Project forms and instructions are available in the ESSC, JH 170.

2. GRADUATE CREDIT TRANSFER/EXTENSION OF 6-YEAR LIMIT:

Graduate Credit Transfer – A Graduate Credit Transfer form must be completed when requesting credit toward your degree program for graduate-level courses taken at another institution. Transfer eligibility requires that courses be less than 6 years old (unless a petition is filed and approved to extend the 6-year limit—see below), were not used to meet previous degree requirements, and where a letter grade of “B” or better was earned. No more than nine (9) semester hours are transferable and you need to complete 12 semester hours at CSU before you can apply. Transcripts and course descriptions must accompany the Graduate Credit Transfer form, which is available in the ESSC, JH 170.

Extension of 6-Year Limit – A College Petition and corresponding Course Relevancy Statements must be completed when requesting credit for graduate-level coursework that will be more than 6 years old at the time you graduate. Petitions and Relevancy Statements are available in the ESSC, JH 170.

3. APPLYING FOR INTERNSHIP:

Students must apply for internship approximately 6 months prior to the fall semester they wish to begin the internship. Faculty will make an announcement about application usually in February, you then fill out the application and return it to your advisor. You will then get a letter about a mandatory internship orientation meeting to attend, usually during the spring semester before you begin your internship.