

Program of Study Intended for (Check One): Degree and Endorsement Degree Only Endorsement Only

Complete this Program of Study with your faculty advisor during your first term of admission/acceptance in the program. Your faculty advisor will then forward it through the proper channels for final approval. Your copy will be returned when all approvals have been obtained. If you have submitted a program change form to the ESSC, jh 170, a Program of Study for the new program will be sent to you and should be completed with your advisor as soon as possible.

Name: _____ CSU ID: _____
 Address: _____ Home Phone: _____ Other Phone: _____
 City/State/Zip: _____ E-Mail: _____

A. DEGREE REQUIREMENTS (*Students holding an Ohio Provisional/Professional teaching certificate or license may apply for the computer/technology endorsement upon completion of those courses listed under Part A. marked with an asterisk)

I. COLLEGE/PROGRAM CORE

Educational Research

Course	Credits	Prerequisites	If Required	Enter substitute course # or waived if appr. by petition	Total Hrs. Required
EDB 601 Educational Research	3	None	<input type="checkbox"/>		<input type="text"/>
	<u>3</u>				

Social Foundations (Select one based on advisor approval and check box)

EDB 604 <input type="checkbox"/> Social Issues and Education	3	None			<input type="text"/>
EDB 606 <input type="checkbox"/> Philosophy of Education	3	None			
EDB 608 <input type="checkbox"/> School and Society in the American Past	3	None			
EDB 609 <input type="checkbox"/> Comparative and International Education	3	None			
	<u>3</u>				

Human Development (Select one based on advisor approval and check box)

EDC 501 <input type="checkbox"/> Child Development	3	None			<input type="text"/>
EDB 620 <input type="checkbox"/> Psychology of the Adolescent Learner	3	None			
EDB 628 <input type="checkbox"/> Psychology of Learning and Instruction	3	None			
	<u>3</u>				

Curriculum and Instruction

ETE 555 Instructional Design	3	None	<input type="checkbox"/>		<input type="text"/>
	<u>3</u>				

II. SPECIALIZATION

*ETE 570 Technology in Learning Environments	3	None	<input type="checkbox"/>		<input type="text"/>
*ETE 572 Advancements in Educational Technology	3	None			
*ETE 573 Innovation: Projects in Educational Technology	3	ETE 570			
	<u>9</u>				

III. ELECTIVES (Select Three)

*ETE 571 Technological Change and Schools	3	None	<input type="checkbox"/>		<input type="text"/>
ETE 690 Designing Online Instruction	3	None			
ETE 691 eLearning Tools and Techniques	3	ETE 690			
ETE 595 Current Topics and Research in Edu Technology	3	None			
	<u>9</u>				

If ETE 690 & 691 are selected as electives, students can earn the Online Teaching Certificate with one additional course (ETE 692).

IV. TRANSFERABLE CREDITS FROM ANOTHER INSTITUTION (See Item 2 on back for additional information)

(A Graduate Credit Transfer Form needs to be completed for the courses listed below and submitted to your advisor for approval and forwarding to the ESSC)

Note: Maximum of 9 sem. hrs. of letter-graded, graduate-level coursework; must have received a "B" or better in any transferred course.

Course #	Institution	Credits	CSU Equivalent	Comments

V. CULMINATING EXPERIENCE/EXIT REQUIREMENT (See Item 1 on back for additional information)

Check Option	Credits	
<input type="checkbox"/> Portfolio Assessment (ETE 573)	0	
<input type="checkbox"/> Comp Exam (register for EDB 691 if no other course(s) being taken)	0	(Must be registered for at least 1 graduate hour during the term taken)
<input type="checkbox"/> Project (EDB 698)	1-4	(Must be registered for at least 1 graduate hour during the term completed)
<input type="checkbox"/> Thesis (EDB 699)	1-4	(Must be registered for at least 1 graduate hour during the term completed)

TOTALS (Minimum 30 sem. hrs. for degree)

Complete this section if you are only seeking a Computer/Technology Endorsement and not a degree

Eligibility: Must be a provisionally/professionally certified or licensed teacher in the State of Ohio.

B. ENDORSEMENT ONLY REQUIREMENTS (See items 3, 4 and 5 on back)	Credits	Course Prerequisites	If Required	Enter substitute course # or waived if appr. by petition
ETE 570 Technology in Learning Environments	3	None	<input type="checkbox"/>	
ETE 571 Technological Change and Schools	3	None		
ETE 572 Advancements in Educational Technology	3	None		
ETE 573 Innovation: Projects in Educational Technology	3	ETE 570		
	<u>12</u>			

"ENDORSEMENT ONLY" TOTALS



ALL STUDENTS MUST READ THE BACK OF THIS CHECKLIST BEFORE SIGNING BELOW

Student _____ Date _____ Faculty Advisor _____ Date _____

Dept. Chair _____ Date _____ ESSC _____ Date _____

1. EXIT REQUIREMENTS FOR DEGREE-SEEKING STUDENTS:

Applying for Graduation – Applications for graduation are available in the Education Student Service Center (ESSC). You are encouraged to apply two semesters before your expected graduation date. Application deadlines are April 14th for Fall semester, September 9th for Spring semester, and February 1st for Summer semester. A graduation fee of \$25 is assessed upon submission of your graduation application.

Exit Requirement Options - In consultation with your faculty advisor, you must select one of the following four options as your culminating experience/exit requirement:

Portfolio Assessment (ETE 573) - If selecting this option, you must successfully complete ETE 573 (grade of B or better) and the portfolio assessment requirement of this course. Upon receipt of final grades showing successful completion ESSC will forward a notice of degree completion to the Graduation Office. If unsuccessful, you may complete one of the other three options below.

Comprehensive Exam Option – If selecting this option, the comprehensive exam should be taken during or after your last term of coursework. Placement on the comprehensive exam list requires that you apply for graduation, have a program of study on file in the ESSC, and be registered for at least one graduate hour during the term taken. Exam notices are sent approximately one month before the exam. If you wish to take the exam earlier than the term you plan to graduate, you must state so on the graduation application. Graduation applications are available in the Graduation Office.

Thesis/Project Option – If selecting the thesis or project option, you must be registered for at least one (1) graduate hour until completion of this requirement and submit a *Proposal Approval* form prior to submission of the final thesis or project. Thesis/Project forms and instructions are available in the ESSC, JH 170.

2. GRADUATE CREDIT TRANSFER/EXTENSION OF 6-YEAR LIMIT:

Graduate Credit Transfer – A Graduate Credit Transfer form must be completed when requesting credit toward your degree program for graduate-level courses taken at another institution. Transfer eligibility requires that courses be less than 6 years old (unless a petition is filed and approved to extend the 6-year limit—see below), were not used to meet previous degree requirements, and where a letter grade of “B” or better was earned. No more than nine (9) semester hours are transferable and you need to complete 12 semester hours at CSU before you can apply. Transcripts and course descriptions must accompany the Graduate Credit Transfer form, which is available in the ESSC, JH 170.

Extension of 6-Year Limit – A College Petition and corresponding Course Relevancy Statements must be completed when requesting credit for graduate-level coursework that will be more than 6 years old at the time you graduate. Petitions and Relevancy Statements are available in the ESSC, JH 170.

3. ENDORSEMENT ELIGIBILITY:

To be eligible for the Computer/Technology endorsement, you must hold a valid provisional, professional, or permanent teaching certificate or license in the State of Ohio. Upon successful completion of the required courses listed on this program of study and a passing score on the applicable Pearson OAE exams, you may apply for the endorsement (see item 4 below). **Teachers holding temporary, substitute, or non-tax credentials are not eligible for the endorsement.**

4. APPLICATION FOR ENDORSEMENT:

Please state the teaching credential you are seeking: _____

IS THIS YOUR FIRST CERTIFICATE/LICENSE (Does not include Temporary, Substitute, Non-Tax, or Non-Ohio Credentials)? Yes No

Please list other teaching credentials you currently hold: _____

ALL APPLICANTS FOR THE ENDORSEMENT MUST READ AND SIGN THE MORAL VERIFICATION BELOW:

In accordance with the Teacher Education Standards of the State of Ohio, the issuance of a teaching credential is in part dependent on verification that the candidate is “of good moral character.” In making a determination of the moral character of a candidate, you will be asked five questions on the licensure application regarding criminal convictions that must be answered truthfully. I certify that I have read this statement and understand what will be asked of me when applying for my endorsement.

Student’s Signature: _____ Date: _____

All requests for a new credential must be completed on-line through the Ohio Department of Education's (ODE) website. Information regarding the on-line license application process can be found at <http://education.ohio.gov/Topics/Teaching/Educator-Licensure>. After visiting this website if you still have questions regarding the on-line application process, please contact the Education Advising Office at 216-687-4625. Once you have submitted your on-line license application to the ODE and payment is made, it will be forwarded to Cleveland State for review. **CLEVELAND STATE MUST HAVE ON FILE AN APPROVED PROGRAM OF STUDY AND RECORD OF YOUR PRAXIS/OAE SCORES (IF REQUIRED) TO APPROVE YOUR LICENSE APPLICATION.** If your application is declined by Cleveland State, you will need to contact the Education Advising Office at 216-687-4625 for further information. You will be notified by the ODE if you do not have a current background check on file with them.

5. OHIO ASSESSMENTS FOR EDUCATORS (OAE) Effective 9/1/13:

To receive a Computer/Technology Endorsement, a passing score on the following OAE Content exams must be achieved. **NOTE:** You must designate CSU as a score recipient each time you register for the OAE as CSU will need to have a copy on file to approve your on-line license application.

State/Assoc. Licensure Area	Test Code	Test Name	Qualifying Score
Computer/Technology Endrs Lic Code: 111770	016	Computer/Technology (Subtest I)	220
	AND	AND	
	017	Computer/Technology (Subtest II)	220

The Ohio Assessments for Educators (OAE) exams offered by Pearson are computer-delivered and offered continuously on demand. Registration information and directions for the OAE can be found at <http://www.oh.nesinc.com>.