

Complete this Program of Study with your faculty advisor during your first term of admission/acceptance in the program. Your faculty advisor will then forward it through the proper channels for final approval. Your copy will be returned when all approvals have been obtained.

Name: \_\_\_\_\_

CSU ID: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**A. DEGREE REQUIREMENTS**

<u>I. COLLEGE/PROGRAM CORE</u>	<u>Credits</u>	<input checked="" type="checkbox"/> <u>If Required</u>	<u>Term To Be Taken</u>	<u>Course Prerequisites</u>	<u>Total Hrs. Required</u>
<b>Research/Inquiry</b> EDB 601 Research in Education and Human Services	3		Summer - Year 1	None	<input type="text"/>
	3				
<b>Education Policy, History, &amp; Social Context</b> EDB 604 Equity in Community & Classroom Settings	3		Fall	None	<input type="text"/>
	3				
<b>Human Development</b> EDB 502 Psychological Foundations of Education	3		Summer - Year 1	None	<input type="text"/>
	3				
<b>Theory/Practice</b> EDB 505 Teaching and Management in the Secondary School	4		Summer - Year 1	None	<input type="text"/>
	4				
<b><u>II. SPECIALIZATION</u></b>					
ETE 570 Technology in Learning Environments	3		Summer - Year 1	None	
EDL 505 Content Area Reading	3		Summer - Year 1	None	
ESE 500 Introduction to Special Education	3		Spring	None	
EUT 512 Integrated Performance Assessment: Foreign Lang Methods	4		Fall	PreReqs: EDB 505; EDL 505	<input type="text"/>
	13				
<b><u>III. PRACTICUM AND STUDENT TEACHING</u></b>					
EST 574 Practicum - Foreign Language Education (Spanish)	3		Fall	CoReq: EUT 512; PreReqs: EDB 505, EDL 505	
EST 594 Student Teaching - Multi-Age Foreign Language (Spanish)	4		Spring	PreReq: EST 574	<input type="text"/>
	7				
<b><u>IV. CULMINATING EXPERIENCE/EXIT REQUIREMENT</u></b> (See Item 1 on back for additional information)					
EDB 595 Seminar on Integrating Theory and Practice	3		Summer - Year 2	All required courses for licensure	<input type="text"/>

**DEGREE TOTAL (Minimum 36 sem. hrs.)**

**B. LICENSURE REQUIREMENTS** (See items 4-7 on back for additional information)

*(Completion of degree requirements (not including the exit requirement) and passage of the PKA and Content exams are required to be eligible for licensure in your subject area)*



**ALL STUDENTS MUST READ AND COMPLETE THE BACK OF THIS CHECKLIST BEFORE SIGNING BELOW**

Student \_\_\_\_\_ Date \_\_\_\_\_ Faculty Advisor \_\_\_\_\_ Date \_\_\_\_\_

Dept. Chair \_\_\_\_\_ Date \_\_\_\_\_ ESSC \_\_\_\_\_ Date \_\_\_\_\_

## 1. GRADUATION APPLICATION:

Applying for Graduation – Graduate students with more than 15 hours and degree-seeking status will have the "Apply to Graduate" button available to them on the Graduation Tab in CampusNet. Once a student applies online, the graduation fee is charged to the student account and the review process begins. Students are encouraged to track the progress of their graduation application on the "Application Tracking" page on the "Graduation" tab.

## 2. GRADUATE CREDIT TRANSFER/EXTENSION OF 6-YEAR LIMIT:

Graduate Credit Transfer – A Graduate Credit Transfer form must be completed when requesting credit toward your degree program for graduate-level courses taken at another institution. Transfer eligibility requires that courses be less than 6 years old (unless a petition is filed and approved to extend the 6-year limit—see below), were not used to meet previous degree requirements, and where a letter grade of "B" or better was earned. No more than nine (9) semester hours are transferable and you need to complete 12 semester hours at CSU before you can apply. Transcripts and course descriptions must accompany the Graduate Credit Transfer form, which is available in the ESSC, JH 170.

Extension of 6-Year Limit – A College Petition and corresponding Course Relevancy Statements must be completed when requesting credit for graduate-level coursework that will be more than 6 years old at the time you graduate. Petitions and Relevancy Statements are available at <https://levin.csuohio.edu/essc/petitions>.

## 3. PRACTICUM AND STUDENT TEACHING:

Students must register for the appropriate course number for both Practicum and Student Teaching. Each course number reflects a different subject area and selection should be based on your subject area. PLEASE NOTE: ALL APPLICABLE OAE AND ACTFL EXAMS MUST BE TAKEN PRIOR TO STUDENT TEACHING.

## 4. LICENSURE INFORMATION:

Beginning January 2014, all requests for a new credential must be completed on-line through the Ohio Department of Education's (ODE) website. Information regarding the on-line license application process can be found at <http://education.ohio.gov/Topics/Teaching/Educator-Licensure>.

After visiting this website if you still have questions regarding the on-line application process, please contact the Education Advising Office at 216-687-4625. Once you have submitted your on-line license application to the ODE and payment is made, it will be forwarded to Cleveland State for review. CLEVELAND STATE MUST HAVE ON FILE AN APPROVED PROGRAM OF STUDY, A RECORD OF YOUR OAE/ACTFL SCORES, AND RESULTS OF YOUR PORTFOLIO ASSESSMENT (IF REQUIRED) TO APPROVE YOUR LICENSE APPLICATION. If your application is declined by Cleveland State, you will need to contact the Education Advising Office at 216-687-4625 for further information. You will be notified by the ODE if you do not have a current background check on file with them.

## 5. OHIO ASSESSMENTS FOR EDUCATORS (OAE) Effective 9/1/13:

The following OAE exams (and ACTFL exams for Spanish students) must be taken prior to student teaching and passed before you can apply for your license. NOTE: You must designate CSU as a score recipient each time you register for the OAE as CSU will need to have a copy on file to approve your on-line license application.

PKA: All Students Seeking an Initial Multi-Age (PreK-12) License must take the following OAE APK exam:

Test Code	Test Name	Qualifying Score
004	Assessment of Professional Knowledge: Multi-Age (PK-12)*	220

\*Score of 37 on the EdTPA can serve as a substitute for the APK test requirement

The Ohio Assessments for Educators (OAE) exams offered by Pearson are computer-delivered and offered continuously on demand. Registration information and directions for the OAE can be found at <http://www.oh.nesinc.com/>

## 6. ACTFL OPI and WPT FOR SPANISH LICENSURE:

The Oral Proficiency Interview (OPI) and the Writing Proficiency Test (WPT) for Spanish administered by the American Council on the Teaching of Foreign Languages (ACTFL) must be taken prior to student teaching and passed before you can apply for your license.

Test Name	Test Code	Qualifying Score
ACTFL: Oral Proficiency Interview (OPI) eff. 9/1/10	Spanish	Intermediate High
ACTFL: Writing Proficiency Test (WPT) eff. 9/1/10	Spanish	Intermediate High

To register for the ACTFL you will need to complete an OPI and/or WPT Application Form for Prospective Ohio Teachers at [http://www.languagetesting.com/acad\\_oh1.cfm](http://www.languagetesting.com/acad_oh1.cfm).

For Information regarding the content and scoring of the OPI or WPT, please visit the ACTFL LTI website at <http://www.languagetesting.com/>.

## 7. TASKSTREAM PORTFOLIO REQUIREMENT:

Candidates seeking licensure are required to satisfy additional portfolio requirements. Visit <https://levin.csuohio.edu/office-of-field-services/taskstream-support>.