

Program of Study Intended for (Check One): Degree and License Degree Only License Only

Complete this Program of Study with your assigned faculty advisor during your first term of admission/acceptance in the program. Your faculty advisor will then forward it through the proper channels for final approval. Your copy will be returned when all approvals have been obtained. If you have submitted a program change form to the ESSC, JH 170, a Program of Study for the new program will be sent to you and should be completed with your advisor as soon as possible.

Name: _____ CSU ID: _____
 Address: _____ Home Phone: _____ Other Phone: _____
 City/State/Zip: _____ E-Mail: _____

A. DEGREE REQUIREMENTS (*Courses listed under Part A. are also required for the "license only" track with the exception of those marked with an asterisk)

	Credits	Course Prerequisites	<input checked="" type="checkbox"/> If Required	Enter substitute course # or waived if appr. by petition	Total Hrs. Required
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I. COLLEGE/PROGRAM CORE

Research/Inquiry

*EDB 601	Research in Education and Human Services	3	None		
*ETE 501	Technology Strand	2	None		
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Education, Policy, History, & Social Context

*EDB 604	Equity in Community & Classroom Settings	3	None		
*EDB 608	Political Landscape of Education: Tools for Policy Analysis	3	None		
		3			

Human Development

EDC 501	Child Development (Cannot substitute PSY 220)	3	None		
		3			

II. PREREQUISITES (To be taken prior to Specialization courses)

EDC 500	Diversity in Educ. Settings (Not req'd if EDC 300 taken/passed)	3	None		
ESE 500	Introduction to Special Education	3	None		
		6			

SEEKING A "FIRST" TEACHING LICENSE? YES NO

III. SPECIALIZATION

ESE 511	Classroom Management & Intervention	3	ESE 500		
ESE 512	Collaboration and Partnerships among Parents & Professionals	3	ESE 500		
ESE 516	Life Skills and Career Planning in Special Education	3	ESE 500		
ESE 521	Assessment for Instructional Needs	3	Pre: ESE 500; Coreq: ESE 511		
ESE 522	Assessment-based C&I-M/M	3	ESE 500, 511, 521		
		15			

IV. TRANSFERABLE CREDITS FROM ANOTHER INSTITUTION (See item 2 on back for additional information)

(A Graduate Credit Transfer Form needs to be completed for the courses listed below and submitted to your advisor for approval and forwarding to the ESSC)

Note: Maximum of 9 sem. hrs. of letter-graded, graduate-level coursework; must have received a "B" or better in any transferred course.

Course #	Institution	Credits	CSU Equivalent	Comments

V. CULMINATING EXPERIENCE/EXIT REQUIREMENT (See item 1 on back for additional information)

Check Option	Credits	
Comp Exam (register for EST 691 if no other course(s) being taken)	0	(Must be registered for at least 1 graduate hour during term taken)
Project (EST 698)	1-4	(Must be registered for at least 1 graduate hour during term completed)
Thesis (EST 699)	1-4	(Must be registered for at least 1 graduate hour during term completed)

DEGREE TOTALS: 32

B. ADDTL REQUIREMENTS FOR LICENSURE (See items 4 -7 on back)

(Obtaining a "license only" in M/M requires completion of the degree requirements listed under Items I, II, and III, except where noted, in addition to the hours listed under Part B.)

	Credits	Course Prerequisites	<input checked="" type="checkbox"/> If Required	Enter substitute course # or waived if appr. by petition
EDL 500	Phonics Assessment and Instruction	3	None	
EDL 501	Beginning & Intermediate Reading Instruction & Assessment	3	None	
EDL 505	Content Area Literacy	3	None	
EDL 512 or EDL 513	Literature-Based Reading Methods for Children OR Literature-Based Reading Methods for Adolescents	3	None	
ECE 515 or ECE 517	P-5 Mathematics Teaching and Learning OR P-5 Science Teaching and Learning	3	ESE 500 & See item 4 on back	
EST 577	Internship I: Mild/Moderate Educational Needs	3	ESE 500	
EST 587	Internship II: Mild/Moderate Disabilities	4	All Courses Req'd for Licensure	
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ADDITIONAL HOURS FOR LICENSURE



ALL STUDENTS MUST READ AND COMPLETE THE BACK OF THIS CHECKLIST BEFORE SIGNING BELOW

Student _____ Date _____ Faculty Advisor _____ Date _____

Dept. Chair _____ Date _____ ESSC _____ Date _____

1.EXIT REQUIREMENT:

Applying for Graduation – Graduate students with more than 15 hours and degree-seeking status will have the "Apply to Graduate" button available to them on the Graduation Tab in CampusNet. Once a student applies online, the graduation fee is charged to the student account and the review process begins. It takes six to eight weeks to complete the initial review. Students are encouraged to track the progress of their graduation application on the "Application Tracking" page on the "Graduation" tab.

Comprehensive Exam Option – If selecting this option, the comprehensive exam should be taken during or after your last term of coursework. Placement on the comprehensive exam list requires that you apply for graduation, have a program of study on file in the ESSC, and be registered for at least one (1) graduate hour during the term taken. Exam notices are sent approximately one month before the exam. If you wish to take the exam earlier than the term you plan to graduate, you must submit a Special Request form to the ESSC.

Thesis/Project Option – If selecting the thesis or project option, you must be registered for at least one (1) graduate hour until completion of this requirement and submit a Proposal Approval form prior to submission of the final thesis or project. Thesis/Project forms and instructions are available at <https://levin.csuohio.edu/essc/graduation-process>.

2. GRADUATE CREDIT TRANSFER/EXTENSION OF 6-YEAR LIMIT

Graduate Credit Transfer – A Graduate Credit Transfer form must be completed when requesting credit toward your degree program for graduate-level courses taken at another institution. Transfer eligibility requires that courses be less than 6 years old (unless a petition is filed and approved to extend the 6-year limit—see below), were not used to meet previous degree requirements, and where a letter grade of "B" or better was earned. No more than nine (9) semester hours are transferable and you need to complete 12 semester hours at CSU before you can apply. Transcripts and course descriptions must accompany the Graduate Credit Transfer form, which is available in the ESSC, JH 170.

Extension of 6-Year Limit – A College Petition and corresponding Course Relevancy Statements must be completed when requesting credit for graduate-level coursework that will be more than 6 years old at the time you graduate. Petitions and Relevancy Statements are available at <https://levin.csuohio.edu/essc/petitions>.

3. INTERNSHIP REQUIREMENTS:

All licensure courses must be successfully completed prior to Internship II. PLEASE NOTE: ALL APPLICABLE OAE EXAMS MUST BE TAKEN PRIOR TO INTERNSHIP II. Information regarding the on-line application for internships can be found at <https://levin.csuohio.edu/office-of-field-services/online-application>. Application deadlines for internships are February 15th for Fall Semester and September 15th for Spring Semester.

4. ECE 515 PREREQUISITES:

Earn a grade of B- or better in MTH 127, 128, 129 within the last ten years OR Earn a grade of B- or better in two college-level algebra courses or higher (i.e. Calculus I & II) within the last ten years OR Meet the standardized test score (150 on Praxis Core Academic Skills for Educators Math section or 150 on GRE quantitative section) within the last ten years.

5. LICENSURE INFORMATION

IS THIS YOUR FIRST CERTIFICATE/LICENSE (Does not include Temporary, Substitute, Non-Tax, or Non-Ohio Teaching Credentials)? Yes No
Please list other teaching credentials you currently hold:

All requests for a new credential must be completed on-line through the Ohio Department of Education's (ODE) website. Information regarding the on-line license application process can be found at <http://education.ohio.gov/Topics/Teaching/Educator-Licensure>. After visiting this website if you still have questions regarding the on-line application process, please contact the Education Advising Office at 216-687-4625. Once you have submitted your on-line license application to the ODE and payment is made, it will be forwarded to Cleveland State for review. CLEVELAND STATE MUST HAVE ON FILE AN APPROVED PROGRAM OF STUDY, A RECORD OF YOUR PRAXIS/OAE SCORES, AND RESULTS OF YOUR PORTFOLIO ASSESSMENT (IF REQUIRED) TO APPROVE YOUR LICENSE APPLICATION. If your application is declined by Cleveland State, you will need to contact the Education Advising Office at 216-687-4625 for further information. You will be notified by the ODE if you do not have a current background check on file with them.

6. OHIO ASSESSMENTS FOR EDUCATORS (OAE) 9/1/13:

To receive a Mild/Moderate license, a passing score on the following OAE exam(s) must be achieved. NOTE: You must designate CSU as a score recipient each time you register for the OAE as CSU will need to have a copy on file to approve your on-line license application.

State/Assoc. Licensure Area	Test Code	Test Name	Qualifying Score
Mild/Moderate	004	Assessment of Prof. Knowledge: Multi-Age (PK-12)*	220
*Score of 37 on the EdTPA can serve as a substitute for the APK test requirement			
*Only required for initial licensure or if not taken previously			
Mild/Moderate	043	Special Education	220
Reading Instruction	190	Foundations of Reading	220

The Ohio Assessments for Educators (OAE) exams offered by Pearson are computer-delivered and offered continuously on demand. Registration information and directions for the OAE can be found at <http://www.oh.nesinc.com/>

7. TaskStream:

Candidates seeking licensure are required to satisfy additional portfolio requirements. Visit <https://levin.csuohio.edu/office-of-field-services/taskstream-support>.