

Program of Study Intended for (Check One): Degree and License Degree Only License Only

Complete this Program of Study with your assigned faculty advisor during your first term of admission/acceptance in the program. Your faculty advisor will then forward it through the proper channels for final approval. Your copy will be returned when all approvals have been obtained. If you have submitted a program change form to the ESSC, JH 170, a Program of Study for the new program will be sent to you and should be completed with your advisor as soon as possible.

Name: _____ CSU ID: _____
 Address: _____ Home Phone: _____ Other Phone: _____
 City/State/Zip: _____ E-Mail: _____

A. DEGREE REQUIREMENTS (*Courses listed under Part A. are also required for the "license only" track with the exception of those marked with an asterisk)

	Credits	Course Prerequisites	<input checked="" type="checkbox"/> If Required	Enter substitute course # or waived if appr. by petition	Totals Hrs. Required
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I. COLLEGE/PROGRAM CORE

Educational Research and Technology

*EDB 601	Educational Research	3	None	<input type="checkbox"/>	
*ETE 501	Technology Strand	2	None	<input type="checkbox"/>	
		5			<input type="checkbox"/>

Social Foundations (Select one based on advisor approval and check box)

*EDB 604	<input type="checkbox"/> Social Issues and Education	3	None		
*EDB 608	<input type="checkbox"/> School and Society in the American Past	3	None		
		3			<input type="checkbox"/>

Human Development

EDC 501	Child Development (Cannot substitute PSY 220)	3	None	<input type="checkbox"/>	
		3			<input type="checkbox"/>

II. PREREQUISITES (To be taken prior to Specialization courses)

EDC 500	Diversity in Educ. Settings (Not req'd if EDC 300 taken/passed)	3	None	<input type="checkbox"/>	
ESE 500	Introduction to Special Education	4	None	<input type="checkbox"/>	
		7			<input type="checkbox"/>

III. SPECIALIZATION

ESE 503	Introduction to Individuals with Moderate & Severe Disabilities	4	ESE 500	<input type="checkbox"/>	
ESE 510	Diagnostic Assessment & Multifactorial Evaluation	2	ESE 503	<input type="checkbox"/>	
ESE 511	Classroom Mgmt. & Interv. For Severe Behavior Problems	4	Pre or Co: ESE 501 or 502 or 503	<input type="checkbox"/>	
ESE 512	Collaboration & Partnerships among Parents & Professionals	4	Pre or Co: ESE 501 or 502 or 503	<input type="checkbox"/>	
ESE 513	Supporting Medical & Intensive Educational Needs	4	ESE 503 or ESE 501	<input type="checkbox"/>	
ESE 519	Life Skills Assessment, Curriculum & Instruction	4	ESE 503	<input type="checkbox"/>	
ESE 520	Assessment, Curr, & Instr, to Meet Academic/Behavior Needs	4	ESE 503	<input type="checkbox"/>	
EST 588	Student Teaching in Moderate/Intensive (See item 3 on back)	4	All Courses Req'd for Licensure	<input type="checkbox"/>	
		30			<input type="checkbox"/>

IV. TRANSFERABLE CREDITS FROM ANOTHER INSTITUTION (See item 2 on back for additional information)

(A Graduate Credit Transfer Form needs to be completed for the courses listed below and submitted to your advisor for approval and forwarding to the ESSC)

Note: Maximum of 9 sem. hrs. of letter-graded, graduate-level coursework; must have received a "B" or better in any transferred course.

Course #	Institution	Credits	CSU Equivalent	Comments

V. CULMINATING EXPERIENCE/EXIT REQUIREMENT (See item 1 on back for additional information)

Check Option	Credits	
<input type="checkbox"/> Comp Exam (register for EST 691 if no other course(s) being taken)	0	(Must be registered for at least 1 graduate hour during term taken)
<input type="checkbox"/> Project (EST 698)	1-4	(Must be registered for at least 1 graduate hour during term completed)
<input type="checkbox"/> Thesis (EST 699)	1-4	(Must be registered for at least 1 graduate hour during term completed)

TOTALS (Min. 32 sem. hrs. for degree)

SEEKING AN "INITIAL" TEACHING CREDENTIAL? YES NO

PRAXIS II READING EXAM REQUIRED? YES NO

(See item 5 on back for additional information)

B. ADD'L REQUIREMENTS FOR LICENSURE (See items 4 & 5 on back)

(Obtaining a "license only" in M/I requires the completion of 40 hours listed under Part A., except where noted, in addition to the 18 hours listed under Part B.)

	Credits	Course Prerequisites	<input checked="" type="checkbox"/> If Required	Enter substitute course # if or waived if appr. by petition
EDL 500	Phonics Assessment and Instruction	3	None	<input type="checkbox"/>
EDL 501	Beginning & Intern Reading Instruction & Assessment	3	None	<input type="checkbox"/>
EDL 505	Content Area Literacy	3	None	<input type="checkbox"/>
EDL 512	Literature-Based Reading Methods for Children	3	None	<input type="checkbox"/>
ECE 515	Mathematics Instruction in the Preschool & Primary Grades	3	ESE 500	<input type="checkbox"/>
ECE 517	Science Instruction in Preschool & Primary Grades	3	ESE 500	<input type="checkbox"/>
		18		

ADDITIONAL HOURS FOR LICENSURE



ALL STUDENTS MUST READ AND COMPLETE THE BACK OF THIS CHECKLIST BEFORE SIGNING BELOW

Student _____ Date _____ Faculty Advisor _____ Date _____

Dept. Chair _____ Date _____ Associate Dean _____ Date _____

1. EXIT REQUIREMENT:

Applying for Graduation – Applications for graduation are available in the Graduation Office. You are encouraged to apply two semesters before your expected graduation date. Application deadlines are April 14th for Fall semester, September 9th for Spring semester, and February 1st for Summer semester. A graduation fee of \$25 (effective 3/1/02) is assessed upon submission of your graduation application.

Comprehensive Exam Option – If selecting this option, the comprehensive exam should be taken during or after your last term of coursework. Placement on the comprehensive exam list requires that you apply for graduation, have a program of study on file in the Education Student Services Center (ESSC), and be registered for at least one (1) graduate hour during the term taken. Exam notices are sent approximately one month before the exam. If you wish to take the exam earlier than the term you plan to graduate, you must state so on the graduation application. Graduation applications are available in the Graduation Office.

Thesis/Project Option – If selecting the thesis or project option, you must be registered for at least one (1) graduate hour until completion of this requirement and submit a *Proposal Approval* form prior to submission of the final thesis or project. Thesis/Project forms and instructions are available in the ESSC, JH 170.

2. GRADUATE CREDIT TRANSFER/EXTENSION OF 6-YEAR LIMIT:

Graduate Credit Transfer – A Graduate Credit Transfer form must be completed when requesting credit toward your degree program for graduate-level courses taken at another institution. Transfer eligibility requires that courses be less than 6 years old (unless a petition is filed and approved to extend the 6-year limit—see below), were not used to meet previous degree requirements, and where a letter grade of "B" or better was earned. No more than nine (9) semester hours are transferable and you need to complete 12 semester hours at CSU before you can apply. Transcripts and course descriptions must accompany the Graduate Credit Transfer form, which is available in the ESSC, JH 170.

Extension of 6-Year Limit – A College Petition and corresponding Course Relevancy Statements must be completed when requesting credit for graduate-level coursework that will be more than 6 years old at the time you graduate. Petitions and Relevancy Statements are available in the ESSC, JH 170.

3. STUDENT TEACHING REQUIREMENTS:

All licensure courses must be successfully completed prior to Student Teaching. **Starting Fall 2006, all applicable PRAXIS II EXAMS MUST BE TAKEN PRIOR TO STUDENT TEACHING.** In addition, the following items are required and must be turned in to the Office of Field Services (OFS) prior to reporting for your placement: 1) Completion of a criminal background fingerprint check; 2) Proof of a negative TB test; and 3) Proof of completion of a series of Hepatitis B Shots. Forms and information regarding these requirements are available in the OFS, JH 187. Information regarding the on-line application for Student Teaching can be obtained from the OFS, JH 187. Application deadlines for Student Teaching are February 15th for Summer and Fall Semester and September 15th for Spring Semester.

4. LICENSURE INFORMATION:

IS THIS YOUR FIRST CERTIFICATE/LICENSE (Does not include Temporary, Substitute, Non-Tax, or Non-Ohio Teaching Credentials)? Yes No

Please list other teaching credentials you currently hold: _____

ALL APPLICANTS FOR LICENSURE MUST READ AND SIGN THE MORAL VERIFICATION BELOW:

In accordance with the Teacher Education Standards of the State of Ohio, the issuance of a teaching license is in part dependent on verification that the candidate is "of good moral character." In making a determination of the moral character of a candidate, the State requires each candidate to submit to a criminal record fingerprint check. In addition, you will be asked five questions on the licensure application regarding criminal convictions that must be answered truthfully. I certify that I have read this statement and understand what will be asked of me when applying for my license.

Student's Signature: _____ Date: _____

Information on applying for your license is available in the ESSC, JH 170. You should print a copy of the license application from the Ohio Department of Education (ODE) website just prior to submitting your application. Upon completion of the coursework as noted on your program of study and passage of the required Praxis II exam(s), you may apply for your license. If applying for your "initial" teaching credential, you should apply for an "Initial Two-Year License." If you currently hold a teaching credential in special education (type 65), you should apply as "Adding a Teaching Field to an Existing License." If you currently hold a teaching certificate rather than a license, you should apply for the "Initial Five-Year Professional License." Please Note: Effective November 14, 2007, all applicants for licensure must complete both a BCI and FBI background check and submit the results with their license applications. Electronic fingerprinting for both the BCI and FBI background check is available in the ESSC, JH 170, and from various WebCheck locations in the Cleveland area. The following items must be submitted to the ESSC along with your completed application:

1. Transcripts reflecting all coursework required for the license (unofficial copies will be accepted)
2. A copy of your Praxis II Test scores
3. A copy of your current teaching certificate or license (if applicable)
4. A copy of your BCI and FBI Clearance Report
5. A check or money order in the amount appropriate to the type of application you are submitting
6. A copy of your Portfolio Assessment Checkpoint 4 Report

5. PRAXIS II:

The following Praxis exam(s) must be taken prior to student teaching and passed before you can apply for the Moderate/Intensive K-12 license. You **must** designate CSU (code R1221) as a score recipient **each** time you register for the Praxis to have "passed" exams permanently recorded on your transcripts.

State/Assoc. Licensure Area	Test Code	Test Name	Qualifying Score
Moderate/Intensive (required if not taken previously)	0521	PLT Early Childhood OR	166
	0522	PLT K-5 OR	168
	0523	PLT 5-9 OR	168
	0524	PLT 7-12	165

Moderate/Intensive	0354 (eff. 9/1/10)	Special Education: Core Knowledge & Applic	145
Moderate/Intensive HQT status	0204 (eff. 9/1/10)	Teaching Reading	154

(Effective June 2010, Reading exam required of all initial licensure candidates and anyone needing to complete requirements for HQT status. Please check with your advisor on whether you need to take the Reading exam or not.)

The Praxis Web site at www.ets.org/praxis provides all the information you will need to take the exam, including registration information and test preparation materials and services.