

What is the Management Analyst Team?

The City of Mesa's Management Analyst Team is a multi-year program designed to attract talented professionals with an interest in local government management. Over the course of the program, analysts will:

- ◇ Spend one to two years in the Office of Management and Budget working on the City's operating budget, capital improvement program, and forecast teams, and assisting departments with day-to-day operational needs as a budget liaison.
- ◇ Work with the Performance Excellence team within the Office of Management and Budget to assist departments in planning operations and in evaluating performance and processes.
- ◇ Gain broad experience with City operations by rotating through several City departments and OMB Teams.
- ◇ Gain professional development and guidance from senior managers and other City staff.

Successful completion of assigned team and department rotations may result in placement of the Management Analyst into another position within the City.

About Mesa



Located sixteen miles east of the City of Phoenix, Mesa is Arizona's third largest city with a population of 486,406. Mesa is a full-service municipal government that provides traditional library, public safety, parks, and solid waste services, and owns and operates electric, natural gas, water and wastewater utilities. Mesa is home to the international-award-winning Mesa Arts Center and multiple public museums as well as a municipal airport and a public golf course.

Mesa covers approximately 138 square miles and is governed by a Mayor and six Council members, elected to staggered four-year terms, who set City policy. Appointed by the Council, the City Manager has responsibility for implementing Council policies and oversees the day-to-day operations of the City's 30 service-based departments.

The City's total budget is \$1.83 billion, with a \$457 million general governmental budget.

OFFICE OF MANAGEMENT & BUDGET

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MANAGEMENT ANALYST TEAM

Why Choose Mesa?

The City of Mesa's Management Analyst Team is designed for promising professionals that are interested in a career in public service. This is a permanent position that provides career development in local government management and finance.

Management Analysts have many opportunities to develop and strengthen professional skills, network with City and department leadership, and pursue professional development opportunities.



The Experience

While in the budget office, Management Analysts serve as budget analysts, assisting departments with their day-to-day operations. Management Analysts also serve in project leadership with various departments such as: Solid Waste, Business Services, Information Technology, Development Services, and others.

Examples of projects include:

- ◆ *Transportation*
Capital Project Process Mapping
- ◆ *Human Resources*
Health Care Benefit Rate Analysis
- ◆ *Fire Management*
Grant Project Management

Salary & Benefits

Management Analysts have a starting salary of \$49,277. Management Analysts are eligible to participate in the City of Mesa's benefit program which includes medical, dental, and vision insurance, and more. For details on the benefits offered by the City of Mesa, visit: www.mesaaz.gov/benefits.

Qualifications

Eligible candidates must possess a Master's Degree in Public Administration and be available to begin employment by

June 15, 2020.

How to Apply

Applications for the Management Analyst Team will be available in December 2019, with the selection of one candidate made in early spring.

To apply, visit www.mesaaz.gov/jobs to access the online application.

Candidates must submit a resume and a letter of intent with their application.



Current Management
Analysts

