

NCE Exam Registration Steps:

1. The CSU Counseling Program will provide a letter to the Counseling Board attesting to your enrollment in internship and final coursework (this letter is sent at the completion of Internship I / Fall semester).
2. The Board will issue an approval letter to each student for the examination.
3. A registration form will be provided in the approval packet that is emailed to each student.
4. The student will need to send the registration form along with the approval letter and fee to NBCC for processing.
5. Once the fee is processed, the applicant may then schedule an examination date. It normally takes the NBCC up to 4 weeks to process registration applications.
6. The exam site for the Cleveland area is located in Brookpark.