



PUBLIC MANAGEMENT ACADEMY at Levin.

2019-2020 COHORT PROJECT PRESENTATIONS

March 4th, 2020
8:30 am - 4 pm
Cleveland State University

Ohio Certified Public Manager® Program

Project Overviews

Munis Process Improvement Project

Cleveland Public Library

Michael Dalby, Amiya Hutson, Oliver Reyes

There is no uniform understanding and expertise from managers regarding our internal requisition software (Munis). With the Library Director's permission, we sought to streamline processes or seek alternatives to the Munis system. We also wanted to create an in-depth training program for staff.

Vendor Performance Management

Greater Cleveland Regional Transit Authority (RTA)

Ryan Fogliano

Using the information in our 2 system database to create a real time report that can help eliminate faulty vendors and increase vendor performance. With this vendor management tool we will have the ability to promote quality products and on time deliveries while decreasing RMA's and financial waste due to lost time and service to our customers. Our main goal with this tool is to improve the RTA's ability to provide safe reliable transportation by creating a more efficient service strategy.

Automation of Account Adjustment & Lien Invoice Creation

Northeast Ohio Regional Sewer District

Orjada Gecaj

The objective of the new process is to automate account adjustment and lien invoice creation. This would allow for increased accuracy, efficiency and time management. The primary goals for this project were to streamline the process, increase accuracy and free time for billing staff to dedicate to other processes and projects. The new process will be completed by one person and will take 1-2 hours to complete, including testing and report creation.

2020 Vision for 2030

Village of South Russell

Mayor Bill Koons

"2020 Vision for 2030" is the development of the strategic plan for South Russell Village to occur during the summer of 2020. To prepare myself for the development of the village's strategic plan, I implemented an information gathering process from all members of council, department heads, citizens serving on village advisory boards, and community members. The information gathered is being focused and sorted to create 3-5 key issues to be addressed when building the strategic plan.

Project Overviews (continued)

Streamlining the Permit Process in the Use of CMSD Buildings

Cleveland Metropolitan School District & Cleveland State University

Lamont Dodson, Crystal Franklin, Willie Morris

The permit process for the rental of building space belonging to the Cleveland Metropolitan School District was an arduous, tedious process that involved several departments, steps, and lacked a clear-cut protocol. We created a process that is streamlined, user friendly, and more cost-efficient for the district. It is our hope that the new system will decrease permit processing errors, be more user-friendly for the community, and decrease unnecessary spending for the district.

Standardized Project Scheduling

The City of Westlake

Larry Surber, Ben Wright

The focus of this project is to develop a standard projected base scheduling of resources for projects. Currently, each department has their own process with no understanding of the other departments needs and internal scheduling. This project will create a standard process for scheduling projects for all departments.

Snow and Ice Operational Efficiency

Bainbridge Township

Tab Gordon, Kenneth Holland

Our project examines ways to increase the efficiency of our current snow and ice operational plan using emerging technologies and out of the box thinking.

Vendor Consolidation: Facility Services

The City of Solon

Frank Corlett

The goal of the project is to reduce expenditures and increase efficiency by consolidating common facility requirements. By decreasing the number of parallel vendors used City-wide we can effectively reduce workflows, purchase orders, time and budget obligations. In selecting pre-defined vendors for specific relatable facility requirements, we put money back in the department's hands through cost divergence.

Developing a Levin Management Fellowship Program

Cleveland State University

Alexandra Higl

To cultivate the next generation of public & nonprofit leaders while assisting organizations with real-world projects, the Center for Public & Nonprofit Management proposes the creation of a "Levin Management Fellowship Program". This initiative is designed to equip and empower the next generation of leaders.



Presentation Schedule

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| 8:30-8:45 am | Opening Remarks |
| 8:45-9:15 am | Munis Process Improvement Project
<i>Michael Dalby, Amiya Hutson, Oliver Reyes</i> |
| 9:20-9:50 am | Vendor Performance Management
<i>Ryan Fogliano</i> |
| 9:55-10:25 am | Automation of Account Adjust & Lien Invoice Creation
<i>Orjada Gecaj</i> |
| 10:30-11 am | 2020 Vision for 2030
<i>Mayor Bill Koons</i> |
| 11 am-12:30 pm | Lunch Break |
| 12:30-1 pm | Streamlining the Permit Process in the Use of CMSD Buildings
<i>Lamont Dodson, Crystal Franklin, Willie Morris</i> |
| 1:05-1:35 pm | Standardized Project Scheduling
<i>Larry Surber, Ben Wright</i> |
| 1:40-2:10 pm | Snow and Ice Operation Efficiency
<i>Tab Gordon, Kenneth Holland</i> |
| 2:10-2:20 pm | Break |
| 2:20-2:50 pm | Vendor Consolidation: Facility Services
<i>Frank Corlett</i> |
| 2:55-3:25 pm | Levin Management Fellowship Program
<i>Alexandra Higl</i> |
| 3:30-4 pm | Celebration |