

Complete this Program of Study with your faculty advisor during your first term of admission/acceptance in the program. Your faculty advisor will then forward it through proper channels for final approval. Your copy will be returned when all approvals have been obtained.

Name: _____

CSU ID: _____

Address: _____

Home Phone: _____ Other Phone: _____

City/State/Zip: _____

E-Mail: _____

I. INTRODUCTION

The purpose of this endorsement program is to prepare experienced teachers for assuming new roles as mentors, leading district teachers to maximize the learning potential of all students, and for developing skills to provide and assess the impact of professional development. Teacher Leaders will support, mentor, and work with the newly employed teachers who are in the Resident Educator program. The Ohio Department of Education created a series of required goals and objectives for any program offered by a college or university. Besides successfully completing the required course work, each candidate must also demonstrate practice at the distinguished level of teaching according to the Ohio Standards for the Teaching Profession. **Note:** Upon acceptance to the program, students should apply through Graduate Admissions for Graduate Licensure status in the Teacher Leader Endorsement program. Currently enrolled graduate students wanting to switch to the Teacher Leader Endorsement program **MUST** make an appointment to meet with an academic advisor in the Education Advising Office, JH 170, to complete a Program Change Form, submit the appropriate documentation for program acceptance, and receive notice of acceptance to the program **PRIOR** to enrolling in these courses.

II. PROGRAM ELIGIBILITY

Candidates applying for a place in this program must hold a master's degree, possess an Ohio professional teaching license or permanent teaching certificate and have a minimum of eight years teaching experience. All applicants to the program are pre-screened for program eligibility and acceptance. Upon notice of acceptance, students will need to submit to Graduate Admissions an admission application, "official" transcripts from all degree-granting institutions, and pay an application fee (unless a graduate application fee was previously paid). For more information regarding program eligibility and the pre-screening process, please contact the Counseling, Administration, Supervision & Adult Learning (CASAL) Department at 216-687-4612.

III. COURSE REQUIREMENTS

		✔ If		
	Credits	Required	Enter substitute course # if listed course not needed	Total Hrs. Required
ADM 686	Prof. Dev. & Transformational Teacher Leadership	3		
CNS 711	Coaching, Consultation, & Collaboration	3		
EDB 575	Data Driven Decision Making & Differentiated Instr.	3		
EST 695	Practicum in Teacher Leadership	3		
	12			Total Credit Hours

IV. ELIGIBILITY FOR ENDORSEMENT AND LEAD TEACHER LICENSURE

To be eligible for the *Teacher Leader Endorsement*, you must hold a valid professional license or permanent teaching certificate in the State of Ohio. Upon completion of all four courses listed on this program of study with a grade of B or better, you may apply for the endorsement (see Item V. below). **Teachers holding provisional, temporary, substitute, or non-tax credentials are not eligible for the Teacher Leader Endorsement.**

If you are interested in upgrading your Professional Educator License to a Lead Professional Educator License, you are required to complete the *Teacher Leader Endorsement* program as described above **and** receive the Master Teacher designation from your district or local Educational Services Center. To receive the Master Teacher designation, you must submit the Master Teacher Portfolio completed as part of the program to your local Master Teacher committee and complete the Master Teacher rubric at the distinguished level. Currently Board Certified Master Teachers do not have to submit a Master Teacher Portfolio.

V. ENDORSEMENT INFORMATION

Upon successful completion of the course work as noted on this program of study (grade of B or better must be earned in all four courses), you may apply for your endorsement. **Beginning January 2014**, all requests for a new credential must be completed on-line through the Ohio Department of Education's (ODE) website. Information regarding the on-line license application process can be found at <http://education.ohio.gov/Topics/Teaching/Educator-Licensure>. After visiting this website if you still have questions regarding the on-line application process, please contact the Education Advising Office at 216-687-4625. Once you have submitted your on-line license application to the ODE and payment is made, it will be forwarded to Cleveland State for review. **CLEVELAND STATE MUST HAVE ON FILE AN APPROVED PROGRAM OF STUDY TO APPROVE YOUR LICENSE APPLICATION.** If your application is declined by Cleveland State, you will need to contact the Education Advising Office at 216-687-4625 for further information. You will be notified by the ODE if you do not have a current background check on file with them.

VI. SIGNATURES/APPROVALS

Student	Date	Faculty Advisor	Date
Dept. Chair	Date	ESSC	Date