

# CSU STUDENT EMPLOYMENT JOB POSTING FORM

(These job positions will be remote through the fall semester due to COVID-19 .These subjects might change to in-person for spring 2021 depending on COVID-19.)

**JOB TITLE:** Viking Corps Student Assistant

**DEPARTMENT:** Office of Civic Engagement

**SUPERVISOR:** Anita Ruf-Young, Program Coordinator, CPL America Reads and Viking Corps

**JOB DURATION:** Fall 2020

**FWS AWARD REQUIRED?** Yes

**APPLICATION EXPIRATION:** 4/1/2021

**Remote?** Yes (Remote through fall semester, may become hybrid remote and in-person in the spring semester)

**JOB DESCRIPTION:** Work in various non-profit or government agencies performing activities and services to improve the quality of life for community residents and/or to solve problems related to those residents' needs. Position Accountabilities: Student will work in jobs that compliment and reinforce their educational program, career goals, and interests. Qualifications: **Experience depends on position.** Must be reliable and have a desire to work for non-profit and/or government agencies. Freshman through seniors may apply. **All Majors are eligible.** Students are required to provide their own transportation to and from the job site. ***Viking Corps employees are CSU Student Employees and must be legally able to work at an off-campus site. It is a violation of United States visa regulations for F-1 visa students who are not enrolled in OPT/CPT to work off-campus. Any International Student who wishes to work off-campus MUST go to the Center for International Services and Programs to have their request reviewed and approved.*** Learning Objectives: Students will be able to demonstrate self-management skills, teamwork skills, and conflict/behavior management skills in their daily work environment. Students will create or build upon a professional resume. Students will develop a better understanding of community service and diversity. Days/Times Needed: To be determined.

**JOB FUNCTION:** Community & Social Services, Education/Teaching/Training

**HOW MANY STUDENTS DO YOU EXPECT TO HIRE?** 50

**SALARY:** \$10.00 per hour and up, up to 20 hours per week

**REQUIRED DOCUMENTS:**

Class Schedule and Cover Letter

**EMAIL TO SEND**

**APPLICATION DOCUMENTS:**

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