



October 18, 2016

Thanks for your interest in the internships with St. Clair Superior MyCom. We are requesting interns to help coordinate two ongoing youth development initiatives: MyCom Core Committee Coordinator(s) and Teen Center on St. Clair Coordinator(s). Interns may be undergraduates or graduates. At this time, the internships are unpaid but will offer invaluable work experience, networking opportunities, and job references for the future. Interns will be chosen not solely based on experience, but work ethic, ability to work with different demographics and age groups, and willingness to serve the best interest of the young people of the inner city.

St. Clair Superior Development Corporation's (SCSDC) role in community development began over 30 years ago with the founding of two community-based organizations – the St. Clair Business Association and the St. Clair Superior Coalition. In 1999 these two community organizations merged to better service the same constituents with more coordination, united resources and for greater community impact.

SCSDC's mission is to guide neighborhood transformation for residents and businesses in our community. The SCSDC service area includes St. Clair Superior and Goodrich-Kirtland Park statistical planning areas plus the entire Cleveland 10th Ward. While this area is home to many strengths such as a diverse population, a stable industrial corridor and a growing arts scene, the area also faces challenges; among them are an aging housing stock, crime and the perception thereof, and poverty (According to the 2010 census, 82% of the residents in the St. Clair Superior service area are of low/moderate incomes).

Current SCSDC Programs – Youth Development and Organizing, Arts and Culture, Planning and Real Estate Development, Sustainability Programs, Housing Services, and Business Development - are performing well and seed the way for the evolution of programs and activities designed to drive economic development and address each of the issues above.

Please find the two project descriptions below. We are requesting 1 or 2 coordinators for each project. Please send cover letter and resume to:

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MyCom Core Committee Coordinator

MyCom: My Commitment, My Community is a youth development initiative led by the Cleveland Foundation. It is neighborhood focused attempt to create safe and nurturing communities for all young people in Cuyahoga County. In St. Clair Superior this starts with the Core Committee. Monthly meetings bring different sectors of the youth development community together. Youth employment agencies and employers, schools and education advocates, afterschool programs and summer camps, and finally health and safety agencies make up the four working groups of the Core Committee. Youth, parents, caring adults, faith groups, and local businesses are invited to participate in the working groups that they most value.

College interns will drive communication with the Core Committee and the community. Projects include facilitating community planning discussions, note taking and drafting community plans. Interns will learn about the structure of a large non-profit partnership such as MyCom and what roles that a community development corporation can play in community planning. This will be a great networking opportunity in the education and youth development field of Cleveland. This project affords the coordinator(s) with a hands on community planning experience.

Responsibilities:

- Communication with community partner agencies to schedule Core Committee meetings
- Phone calls and email blasts to ensure maximum participation
- Meeting preparation, note taking, and follow up
- Community planning and one-on-one meetings with community partners

Qualifications:

- Excellent written communication skills
- Meeting facilitation skills
- Interest in community development and urban economics
- Ability to strategize, plan, and envision community development impacts through youth programming and partnership
- Self-Motivated and excited about the east side Cleveland community